

**Town of Ballston Community Library
Board of Trustees Meeting Minutes
December 8, 2021**

Call to order: The meeting was called to order at 7:02 p.m. by Vice President Michelle Hernandez.

Present via Zoom: [x]Rebecca Darling, Director; [x]Jenn Richard, Adult Services Librarian, [x]Alyssa Harvey, Youth Services Librarian.

Trustees: [x]Steve Burchett, [x]Michelle Hernandez, [x]Tom Shaginaw, [x]Carolyn Speenburgh, [x]Julia Stone, [x]Sue Tomlinson, [x]Steve Zarelli

Town of Ballston Representative – []John Antoski

Town of Charlton Representative – []Doug Ranaletto

Minutes of December 1, 2021 meeting: On a motion by Julia Stone, seconded by Carolyn Speenburgh, trustees unanimously approved the minutes of the December 1, 2021 meeting as corrected.

Old Business:

Reopening Plan: No change

Long Range Plan: Trustees have been sent the final draft of the 2020-2025 Long Range Plan as prepared by the LRP Committee. They will review and be prepared to provide input/vote to approve next week.

Personnel Policy Update: A meeting has been scheduled with Ian Loehner from Public Sector Consultants, LLC to fine-tune the library's Personnel Policy.

Executive session: At 7:12 p.m. on a motion by Steve Burchett, seconded by Carolyn Speenburgh, trustees voted unanimously to enter executive session to discuss legal and personnel matters. At 7:33, Steve Burchett made a motion, which was seconded by Julia Stone and passed unanimously, to exit executive session, where no votes were taken.

Adjournment: At 8:34, on a motion by Sue Tomlinson, with second from Michelle Hernandez, trustees voted unanimously to adjourn the meeting.

Minutes respectfully submitted by: Susan Tomlinson, Secretary