

**Town of Ballston Community Library**  
**Board of Trustees Special Meeting Minutes**  
**February 17, 2021**

**Call to order:** The meeting was called to order at 6:04 p.m. by President Steve Zarelli.

**Present via Zoom call:** Rebecca Darling, Director; Jenn Richard, Adult Services Librarian.

Trustees: Steve Burchett, Michelle Hernandez, Carolyn Speenburgh, Julia Stone, Sue Tomlinson, Tom Shaginaw, Steve Zarelli

Town of Ballston Representative – John Antoski

Town of Charlton Representative – Doug Ranaletto

**Minutes of February 10 Meeting:** On a motion by Michelle Hernandez, seconded by Julia Stone, the minutes of the special meeting of February 10, 2021 were approved unanimously.

**Old Business:**

**Library re-opening plan:** with the Saratoga County COVID-19 positivity rate below 3%, several area libraries are re-opening in some fashion. Director Darling recommends that the Town of Ballston Community Library re-open for pop-in service beginning March 1. The plexiglass dividers have been installed upstairs, so patrons will be able to visit upstairs as well as downstairs. Sue Tomlinson made a motion to re-open for pop-in services beginning March 1. The motion was seconded by Michelle Hernandez, and passed with all in favor.

**Executive Session:** At 6:14 p.m., on a motion by Carolyn Speenburgh, seconded by Sue Tomlinson, trustees voted unanimously to enter executive session to discuss legal matters.

At 6:38 p.m., Michelle Hernandez made a motion, which was seconded by Tom Shaginaw, to exit executive session, where no votes were taken. The motion was approved with all in favor.

**Adjournment:** At 6:39, on a motion by Tom Shaginaw with second from Carolyn Speenburgh, trustees voted unanimously to adjourn the meeting.

**Minutes respectfully submitted by:** Sue Tomlinson, Secretary