

Town of Ballston Community Library
Board of Trustees Meeting Minutes
July 27, 2022

Call to order: The meeting was called to order at 7:03 p.m. by Vice President Carolyn Speenburgh

Present: []Rebecca Darling, Director; []Jenn Richard, Adult Services Librarian, [x]Alyssa Harvey, Youth Services Librarian.

Trustees: [x]Steve Burchett, [x]Philip Du, []Jennifer Redinger, [x]Kate Schofield, [x] Carolyn Speenburgh, []Julia Stone, [x]Sue Tomlinson

Town of Ballston Representative – []Michael Carota

Town of Charlton Representative – []Chris Tasse

Minutes of June 29, 2022: On a motion by Steve Burchett with second by Carolyn Speenburgh, the minutes of the June 29, 2022 monthly meeting were unanimously approved.

Report of Special Funds: Special funds for July 2022 were reviewed.

Monthly Financial Reports: Financial reports for July 2022 were reviewed.

Approval of Bills: The July bills, reviewed by Carolyn Speenburgh, were unanimously approved on a motion by Sue Tomlinson, with second by Philip Du.

Librarians' Reports: See attached. Additionally, Ms. Harvey noted that the library has arranged with Little Troy Park to hold two Story Hours at the Park on August 8 and August 23. Non-members are invited to stay and swim following the Story Hour, if they wish.

Reports of Committees:

Budget & Finance: Treasurer Burchett has sent updated drafts of the 2022-2023 budget to Trustees. The draft budget includes a 9.7% increase over the 2021-2022 budget, from ~\$620k to ~\$680k. Some of the increase will be spent to increase programming and Hoopla, and to contract with an outside provider for marketing services. \$18,000 of the increase will come from the Library's Fund Balance. Trustees are asked to review the budget, ask any questions via email, and be prepared to vote in August on sending the budget to the Town.

Town Liaisons: No reports.

Unfinished Business:

Reopening Plan Update: no change

Local History & Lighting Construction Project: The Library's and the Town's attorneys are working on an updated contract for construction of the local history room.

Ballston Legislation & Transition: Transition report is attached.

New Business:

Fine Free Presentation: Ms. Harvey stated that the Library expects very positive results if we eliminate fines for overdue items. Trustees had some questions about the impact on the budget, and implementation of the plan. Ms. Harvey will discuss these topics with Director Darling, and Trustees will consider the proposition with an eye to voting on it in the future.

Privilege of the floor ONLY on items for consideration and action this evening. (limit 3 mins.) None.

RESOLUTION 22-062: Consider approving monthly Transition Status Report to the Town.

At a Meeting of the Board of Trustees of the Town of Ballston Community Library, New York, on July 27, 2022, there were:

	Present	Absent	Aye	Nay	Abstain
Julia Stone		x			
Carolyn Speenburgh	x		x		
Steve Burchett	x		x		
Sue Tomlinson	x		x		
Philip Du	x		x		
Jennifer Redinger		x			
Kate Schofield	x		x		
Total	5	2	5	0	0

I, Trustee Sue Tomlinson, offer the following resolution and move its adoption:

BE IT RESOLVED: that the Town of Ballston Community Library approves sending the monthly Transition Status Report to the Town.

Seconded by Trustee Steve Burchett, offered for discussion and duly put to a vote, the results of which appear above. The motion passed with all in favor.

RESOLUTION 22-063: Recommit to cooperation between the Town of Ballston Community Library and the Town of Ballston Town Board in updating the Library's charter.

At a Meeting of the Board of Trustees of the Town of Ballston Community Library, New York, on July 27, 2022, there were:

	Present	Absent	Aye	Nay	Abstain
Julia Stone		x			
Carolyn Speenburgh	x		x		
Steve Burchett	x		x		
Sue Tomlinson	x		x		
Philip Du	x		x		
Jennifer Redinger		x			
Kate Schofield	x		x		
Total	5	2	5	0	0

I, Trustee Sue Tomlinson, offer the following resolution and move its adoption:

BE IT RESOLVED: that the Town of Ballston Community Library recommit to cooperation between the Town of Ballston Community Library and the Town of Ballston Town Board in updating the Library's charter to conform to the NYS Education Department contemporary definition of a Special District Library.

Seconded by Trustee Carolyn Speenburgh, offered for discussion and duly put to a vote, the results of which appear above. The motion passed unanimously.

Privilege of the floor on any topic: None.

Executive Session: At 7:53 p.m., on a motion by Steve Burchett with second by Kate Schofield, trustees voted unanimously to enter executive session to discuss legal matters.

At 8:07 p.m., on a motion by Philip Du with second from Steve Burchett, trustees voted unanimously to exit executive session, where no votes were taken.

Adjournment: At 8:08 p.m., on a motion by Steve Burchett with second by Philip Du, trustees voted with all in favor to adjourn the meeting.