

Town of Ballston Community Library
Board of Trustees Meeting Minutes
August 31, 2022

Call to order: The meeting was called to order at 7:03 p.m. by President Julia Stone.

Present: [x]Rebecca Darling, Director; [x]Jenn Richard, Adult Services Librarian, []Alyssa Harvey, Youth Services Librarian.

Trustees: [x]Steve Burchett, []Philip Du, [x]Jennifer Redinger, [x]Kate Schofield, [x] Carolyn Speenburgh, [x]Julia Stone, [x]Sue Tomlinson

Town of Ballston Representative – []Michael Carota

Town of Charlton Representative – []Chris Tasse

Minutes of July 27, 2022: On a motion by Carolyn Speenburgh with second by Kate Schofield, the minutes of the July 27, 2022 monthly meeting were approved.

Report of Special Funds: Special funds for August 2022 were reviewed.

Monthly Financial Reports: Financial reports for August 2022 were reviewed.

Approval of Bills: The August bills, reviewed by Philip Du, were unanimously approved on a motion by Julia Stone, with second by Carolyn Speenburgh.

Librarians' Reports: See attached. Additionally, Director Darling mentioned the possibility of contracting with Saratoga Arts to take over the selection of artists and the hanging of their work in the Community Room. All art will be for sale; interested purchases will need to go through Saratoga Arts.

Reports of Committees:

Policy: Changes to P2100 were summarized.

Budget & Finance: Trustees reviewed the committee's budget draft for 2022-2023.

Town Liaisons: No reports.

Unfinished Business:

Reopening Plan Update: no change

Local History & Lighting Construction Project: The Town Board has passed two resolutions clearing the way for President Julia Stone to sign the contract with Gallo Construction. It is expected that work on the project will begin after Labor Day.

Ballston Legislation & Transition: Transition report is attached.

New Business:

Fine Free Presentation: With passage of **Resolutions 22-067** and **22-068**, we will join major SALS libraries and all MVLA libraries in going fine-free as of September 1. We will also be forgiving prior fines, but will continue to assess fees for lost or damaged materials.

Privilege of the floor ONLY on items for consideration and action this evening. (limit 3 mins.) None.

RESOLUTION 22-064: Consider approving corrections made to July Transition Status Report to the Town.

Motion was made by Carolyn Speenburgh, seconded by Jennifer Redinger, and passed with all in favor.

RESOLUTION 22-065: Consider approving monthly Transition Status Report to the Town of Ballston. Motion was made by Steve Burchett, seconded by Sue Tomlinson, and passed unanimously.

RESOLUTION 22-066: Consider approving the update to Policy P2100 as recommended by the Policy Committee. Motion was made by Sue Tomlinson, seconded by Kate Schofield, and passed with all in favor.

RESOLUTION 22-067: Consider going fine-free effective, 9/1/22.

At a Meeting of the Board of Trustees of the Town of Ballston Community Library, New York, on August 31, 2022, there were:

	Present	Absent	Aye	Nay	Abstain
Julia Stone	x		x		
Carolyn Speenburgh	x		x		
Steve Burchett	x		x		
Sue Tomlinson	x		x		
Philip Du		x			
Jennifer Redinger	x		x		
Kate Schofield	x		x		
Total	6	1	6	0	0

I, Trustee Steve Burchett, offer the following resolution and move its adoption:

BE IT RESOLVED: that the Town of Ballston Community Library go fine-free, effective 9/1/22.

WHEREAS, patrons are still responsible for lost and damaged materials.

Seconded by Trustee Julia Stone, offered for discussion and duly put to a vote, the results of which appear above. The motion passed unanimously.

RESOLUTION 22-068: Consider waiving already-accrued Town of Ballston Community Library fines, effective 9/1/22.

At a Meeting of the Board of Trustees of the Town of Ballston Community Library, New York, on August 31, 2022, there were:

	Present	Absent	Aye	Nay	Abstain
Julia Stone	x		x		
Carolyn Speenburgh	x		x		
Steve Burchett	x		x		
Sue Tomlinson	x		x		
Philip Du		x			
Jennifer Redinger	x		x		
Kate Schofield	x		x		
Total	6	1	6	0	0

I, Trustee Steve Burchett, offer the following resolution and move its adoption:

BE IT RESOLVED: that the Town of Ballston Community Library waive already-accrued Town of Ballston Community Library fines, effective 9/1/22.

WHEREAS, patrons are still responsible for lost and damaged materials.

Seconded by Trustee Julia Stone, offered for discussion and duly put to a vote, the results of which appear above. The motion passed unanimously.

RESOLUTION 22-069: Consider approving the proposed budget for Fiscal Year 2023.

At a Meeting of the Board of Trustees of the Town of Ballston Community Library, New York, on August 31, 2022, there were:

	Present	Absent	Aye	Nay	Abstain
Julia Stone	x		x		
Carolyn Speenburgh	x		x		
Steve Burchett	x		x		
Sue Tomlinson	x		x		
Philip Du		x			
Jennifer Redinger	x		x		
Kate Schofield	x		x		
Total	6	1	6	0	0

I, Trustee Steve Burchett, offer the following resolution and move its adoption:

BE IT RESOLVED: that the Town of Ballston Community Library approve the proposed budget for Fiscal Year 2023.

Seconded by Trustee Jennifer Redinger, offered for discussion and duly put to a vote, the results of which appear above. The motion passed unanimously.

RESOLUTION 22-070: Consider approving an unpaid Parental Leave of Absence for Tricia Bitley from September 7, 2022 to March 1, 2023. Motion was made by Sue Tomlinson, with second from Carolyn Speenburgh, and passed unanimously.

RESOLUTION 22-071: Consider accepting the resignation of Mary Hayden, Library Page, effective 8/20/22. Motion was made by Julia Stone, seconded by Carolyn Speenburgh. It passed with all in favor.

RESOLUTION 22-072: Consider hiring Charity Shillito as a Library Page, effective September 1, 2022. Motion made by Steve Burchett, seconded by Sue Tomlinson, and passed unanimously.

Privilege of the floor on any topic: None.

Executive Session: At 8:28 p.m., on a motion by Carolyn Speenburgh with second from Steve Burchett, trustees voted unanimously to enter executive session to discuss legal matters.

At 8:35 p.m., on a motion by Carolyn Speenburgh with second from Steve Burchett, trustees voted unanimously to exit executive session, where no votes were taken.

Adjournment: At 8:36 p.m., on a motion by Steve Burchett with second by Julia Stone, trustees voted with all in favor to adjourn the meeting.