**The Friends of the Town of Ballston Community Library**

**Meeting Date - December 5, 2023 at 9 AM  - Hybrid**

Zoom access codes ID: **892 9088 1859** Passcode: **806051**

Join Zoom Meeting: [https://us02web.zoom.us/j/89290881859?pwd=d0NNRHBkVXZJeWszRVcrazBUb01SUT09](https://us02web.zoom.us/j/89290881859?pwd=d0NNRHBkVXZJeWszRVcrazBUb01SUT09" \t "_blank)

Meeting ID: One tap mobile +16465588656,,89290881859#,,,,\*806051# US (New York)

**MEETING AGENDA**

**1. Call to Order/Attendance Sheet**

**2. Approval of November’s Minutes**

**3. Treasurer’s Report**

**4. Old Business:**

1. Name change & Logo - Update
2. Friends Facebook Page – Name changed
3. Children’s Room – Update
4. April 13th Art Show Reception times?
5. Festival of Trees Participation
6. MOU - Memorandum of Understanding: outline of Responsibilities of the Friends and the Librarians – Update
7. Updating the brochure after the name change & new logo. Adding a QR code for online registration
8. Creating an annual report Infographic for 2023 - Update
9. Creating a New Patron Packet – Update
10. Giving Tuesday 2023 – Update
11. Spring Book Sale times (set-up, preview, etc.)

**5. New Business:**

1. Mini Golf Dates
2. Calendar in Google Outlook – who has access?
3. Charlton Senior Group visit – promote, recruit members and volunteers
4. New membership Campaign – free bag of books? A few books from the ongoing book sale? Custom jigsaw puzzle?
5. Purchase of a “stand-up” banner and new replacement banner
6. Library Giving Day – April 6, 2024
7. Voting on where proceeds from each fundraiser go – keeping members involved
8. Next meeting will be held on January 2, 2024 at 7 PM.

**6. Adjournment**