

Friends of the Ballston Community Public Library Meeting Minutes

Date: January 2, 2024

Meeting called to order by: Co President Donna Keegan

Members Present: Margie Morris, Deborah Roberts Delamater, Jenn Richard, Donna Keegan, Tim Newell, Alyssa Harvey, Stef Leshar, Melia Gordon, Heather Kosnick

Meeting Minutes:

Motion to accept minutes: DRD Second: Heather

Treasurer's Report:

Starting total: \$14,875.13

Deposits

Cynthia Michael Johnson dues \$25.00

\$14,900.13

Expenses

BCPL Bookmarks -\$211.88

1/2 booksale proceeds -\$519.80

The Wild Center -\$525.00

Savings \$3,798.25

Interest \$0.00

TOTAL \$17,441.70

Motion to accept treasurers report by: Heather seconded by: Donna

Old Business

Children's room – Still accepting bids about hanging things on the curved walls. Soft log stools are very popular and very well loved.

Funding request: Wonderbook and Steam to Go Kits.

Wonderbooks are audiobooks sold by the playaway company. The library is scaling back getting playaways because kids can't use them because they have wireless earbuds and the playaways need wired. Wonderbooks are for all different age groups. Picture books, chapter books and even graphic novels. It is usually the author that reads the book. When you finish listening, you can flip a switch and it goes into question mode. The library currently has 17 Wonderbooks. Alyssa would like the friends to purchase 36 more because we can't keep these on the shelf. 7 picture books, 8 Easy readers, 21 chapter books. For \$2000.

Steam to Go Kits, are specialized kits sold by Penworthy. These kits come in a clear canvas bag, with a table of contents. Games, activities, flash cards, books. Kits are steam focused, there is a magnet kit, yoga kit, etc. 3 kits for \$400. Alyssa would like to get kits for a younger audience.

Motion for the above made by Margie seconded by Peggy.

Friends FB page. We are up to 54 followers. Donna has been posting every few days. If you have anything that the library is doing that you want to share on the Friends page, share with Donna.

Mini-Golf – Liz and Jenn updated the vendor letter. The letters will be mailed out by the end of the week. There will be spare letters at the library in case you want to share them with a business. As the letters come back, they will be put in the Friends box and Liz will take care of them. The deadline for participation is 1/25. Jenn will meet with Liz to see when and how many people she needs for setup. Do we need to vote for a budget for mini golf? We usually do some food. We spent \$120 last year. Motion for \$150 by DRD seconded by Heather. 1-3 on Saturday will be scouts time. 3:00 will start cleanup. Hopefully older scouts will help clean up. Peggy will shop for mini golf.

Art receptions. We need to get some snacks. For BHBL and Charlton art receptions. Last year Melia got fruit snacks, mini muffins, crispy rice bars from Aldi. For \$150. We usually get about 300 people at the BHBL show and about 50 from Charlton. At this event we have traditionally sold spring fling raffle tickets. Peggy, Donna are available. Motion for \$200 to buy snacks by Tim, seconded by Peggy. Donna will shop for art reception.

Spring fling raffle baskets. Ruta will be heading this committee. She says it is too early to give a report.

MOU –Much discussion. Much Rewording. This document will be edited. Tabled until next meeting.

Library Board – there will now be a friends item on the agenda in case the friends need to address the board. If we need to have an official report read at the friends meeting, Jenn would be happy to read it, if a friend is unable to attend the meeting.

Updating the Friends brochure. Jenn is giving a class on Canva. We may wait until Donna goes to this class.

Infographics: Donna put together all the stats. It is called the impact report. There are 2 versions. 1 is something that Donna drew up, and the other needs to be paid for. When this is done we can post it on FB and make copies to put around the library. We can use this for a member drive. We may want to wait until Donna is able to attend Jenns class on Canva.

We may do a membership drive in September which is also library card month.

Discussion with DRD: she would like us to show new members what we do other than fundraising. Such as author visits, and offering people other things like a bus trip, or a social night out, so we can get more members. According to the impact report, we do more than just fund raise. Heather and DRD will come up with more ideas beyond fundraising. We don't want to fundraise to just fundraise. We want to do something for the community with the money.

Jenn – the rest of her stuff. Charlton senior visit. The Charlton community center will be closed for a while for renovations. If the seniors do not have their own liability insurance, this might be something that the friends can sponsor. New patron packets – patron welcome bags. Jenn would like to have (lots of background conversation, hard to follow) 200 bags made and ready to go for \$600. Possibly

start in September or sooner. Some things to put in the bag would be a brochure, an impact statement, possibly a logo magnet or something else that would give us a bang for our buck . . . Motion to fund new patron welcome bags \$600 by Margie second by Peggy.

Banners: AJ signs – 2 foot by 8 foot banner - \$104. This banner will have a pocket sleeve. Pop up 36 inches by 84 inches - \$206. Note from Melia, on the popup banner, the banner itself can be traded out. We may want to use the blank space on the top and bottom to promote friends stats. Motion to purchase the above banners by Peggy , second by Heather.

Voting for where the proceeds for each fundraiser to go. Discussion was that we would rather not do this. It would be better if people would come to the meetings and express where they would like the money to go to at that time.

AED funding request: \$1500. Automated External Defibrillator. Motion made to fund AED by Tim, seconded by DRD.

Pictures on the library website. Donna sent them to Jenn and Rebecca. Per Jenn, sometimes library email is wonky, Donna will resend.

Motion made to adjourn at: by: Tim, seconded by: Donna

Next meeting will be on February 6, 9:00am

Minutes respectfully submitted by: Stefanie Leshner

FOLLOWUP

Alyssa to order Wonderbooks and Steam to Go Kits.

Liz to mail out vendor letters.

April 13. Peggy and Donna to sell raffle tickets at BH Art Reception.

Peggy to shop for mini golf (2/23) food

Donna to shop for art reception (4/13) food

Donna to possibly take Jenn's Canva workshop on 1/29

Jenn to purchase things for new patron bags

Donna to re email pictures to Jenn for the library website

Liz to decide when and how many people she needs for setup.

Money out –

\$2000	Wonderbooks
\$400	Steam to Go Kits
\$150	food for mini golf
\$200	food for art receptions
\$600	new patron welcome bags
\$310	banners
\$1500	AED