

**Ballston Community Public Library
Board of Trustees Meeting Agenda
April 24, 2024**

- 1) **Call to order**
- 2) **Minutes of April 24, 2024 Meeting**
- 3) **Report of Special Funds**
- 4) **Monthly Financial Reports**
- 5) **Approval of Bills**
- 6) **Librarians' Reports**
- 7) **Reports of Committees**
 - a) Town Liaisons
 - b) Election Committee
 - c) Budget & Finance Committee
 - d) Personnel Committee
 - e) Friends of the Library
- 8) **Unfinished Business**
 - a) Transition and Building
 - b) Save the Date – Monday, May 20th – SALS Annual Meeting and Dinner
 - c) JA Update
- 9) **New Business**
 - a) NYCLASS
 - b) Cleaning Services
 - c) 2025 Budget
 - d) New Copier

*Privilege of the floor ONLY on items for consideration and action this evening. (limit 3 mins.)
Please state your name, address, and the resolution number you are referring to when speaking.*

- e) **RESOLUTION 24-043** Consider approving up to 12 people to attend the SALS Annual Meeting on Monday, May 20th, at a cost not to exceed \$360.
- f) **RESOLUTION 24-044** Consider approving the hire of Kristi Chadwick, with a start date of May 27, 2024, at an annual salary of \$78,000, and beginning with 3 weeks of vacation time.

Privilege of the floor on any topic. (Limit 3 mins.)

10) Adjournment

April Voucher Signer: Margie Morris

Charlton Town Board Meeting: Monday, May 13 at 7:30 PM

Ballston Town Board Meeting: Tuesday, May 14 at 6:30 PM

Library Board of Trustees: Wednesday, May 29 at 7:00 PM

May Voucher Signer: TBD

Ballston Community Public Library Director's Report

April 2024

Circulation Statistics

March 2024

Circulation Statistics	Current Month	2024 to Date	2023 Total
Items Added to Collection		641	4,093
Number of Physical Items Circulated		18,492	110,749
Overdrive/Libby Circulation	1,668	4,993	14,985
Hoopla Circulation	685	1,939	5,871
New Patron Registrations		82	519
Patrons in the Building	2,960	9,193	48,020

Programs & Events

March 2024

Programs	Number Offered Current Month	Participants Current Month	Number Offered 2024 Total	Participants 2024 Total	Number Offered 2023 Total	Participants 2023 Total
Preschool	17	446	44	1,091	167	4,190
Elementary	7	96	22	288	70	1,050
Teen	3	5	7	22	37	176
Adult	2	5	5	21	103	1,162
Family	6	181	15	547	72	3,608
Outreach	1	96	3	137	56	1,801
TOTALS	36	829	96	2,106	505	11,987

Youth Services Programming: For the month of April, we had our 4 weekly story times (15 total), a Saturday Spring Animals story time, 4 Read to Seamus the Dog sessions, 1 Grab 'N Go Craft (70 bags), a Kid's Craft, a Tween Craft, a Story Crafters program, a Jelly Bean STEM Challenge, a Teen Craft, a Family Bingo Game Night, 10 Teen Book Boxes, and 5 book club meetings. Alyssa visited Mayfair Nursery school this month and did 4 guest story times and talked to the preschoolers about how the library works. Youth Services staff met and had a final Summer Reading Program prep meeting where we finalized all calendar events and decided which staff members would be covering certain programs. Alyssa is currently working on getting all final paperwork from our summer performers. Alyssa submitted a proposal to the Friends of the Library for help purchasing prizes for the Summer Reading Program. The proposal was graciously approved for up to \$600. Library staff passed out over 960 pairs of eclipse glasses to 500 families (March 25 - April 8).

Adult Programming: Number of programs, as well as registration for Adult programs are picking up! Starting on May 13th, there will be a 6-week ASL course for adults! Registration is open.

Staff & Volunteers

Friends of the Library: The Friends of the Library will meet on Tuesday, May 7th, at 7:00pm. Once again, a few volunteers from the Friends came for the BHBL Art Reception and assisted setting up snacks, as well as sold Raffle

Tickets for their Spring Fling Raffle. Also, the Friends will be taking over much of the work for the StoryWalk, as our local family has decided to step back after a few years of being kind enough to take on the bulk of the work!

Board of Trustees:

Staff: Our newest clerk, Cindy Carter, has started, and is learning quickly. She is a wonderful addition to our already great staff.

Facility Update

- We are in the process of filing our Project Amendment form for our FY 2022 Grant, which will be to do the Community Room lights, as well as the outdoor lights, and the electronic sign at the road.

Technology

March 2024

Technology Statistics	Current Month	2024 to Date	2023 to Date
Public Computer Sessions	118	366	1,790
WiFi Sessions (unique users)	346	1,205	8,199

Meetings & Professional Development

- Alyssa - Friends Meeting (4/2), Youth Services Meeting (4/22)
- Mary Jane - Youth Services Meeting (4/22)
- Jane - Youth Services Meeting (4/22)

Respectfully,

Jenn Richard, Interim Director 4/23/2024

Ballston Community Public Library

Abstract (less Early Pays)

As of April 30, 2024

DATE	NUM	MEMO/DESCRIPTION	AMOUNT	TRANSACTION TYPE	DUE DATE
Ace Pest Control Specialists, Inc. (518) 377-3897					
04/10/2024	21784406	Apr2024 svc	50.00	Bill	04/24/2024
Total for Ace Pest Control Specialists, Inc.			\$50.00		
Alyssa Harvey					
04/12/2024	4.12.2024	mileage reimb 4 trips to/from Mayfair Nursery School	25.72	Bill	04/24/2024
Total for Alyssa Harvey			\$25.72		
Amazon-pay by invoice					
04/15/2024	1LVJ-71JM-1RC9	Misc. see invoices	985.22	Bill	04/24/2024
Total for Amazon-pay by invoice			\$985.22		
Baker & Taylor 800-340-5370					
03/27/2024	5018826536	28 books	422.21	Bill	04/24/2024
03/20/2024	5018816627	30 books	440.94	Bill	04/24/2024
03/19/2024	5018807102	42 books	684.89	Bill	04/24/2024
Total for Baker & Taylor			\$1,548.04		
Brodart Co. 800-233-8467					
04/03/2024	638112	S tape book binding qty 12	126.00	Bill	04/24/2024
Total for Brodart Co.			\$126.00		
CDPHP					
04/12/2024	241030027030	May2024 prem Health/Dental (AH), Dental (JK)	744.27	Bill	04/24/2024
Total for CDPHP			\$744.27		
Cengage Learning Inc. / Gale 248-699-4253					
04/12/2024	84186284	2 books	53.23	Bill	04/24/2024
03/15/2024	84053641	4 books	113.21	Bill	04/24/2024
04/12/2024	84187508	4 books	101.21	Bill	04/24/2024
04/11/2024	84180436	3 books	83.97	Bill	04/24/2024
03/15/2024	84054034	1 book	27.74	Bill	04/24/2024
03/21/2024	84084705	3 books	77.97	Bill	04/24/2024
03/26/2024	84110852	14 books	331.49	Bill	04/24/2024
03/26/2024	84109616	3 books	83.97	Bill	04/24/2024
03/26/2024	84109072	2 books	57.73	Bill	04/24/2024
03/26/2024	84109847	1 books	29.99	Bill	04/24/2024
03/28/2024	84122399	1 book	27.00	Bill	04/24/2024
04/10/2024	84174865	5 books	145.45	Bill	04/24/2024
04/10/2024	84174471	3 books	86.22	Bill	04/24/2024
Total for Cengage Learning Inc. / Gale			\$1,219.18		
Highmark BlueShield of Northeastern New York					
04/08/2024	240408354474387	May2024 prem medical J Kaplan	206.00	Bill	04/24/2024
Total for Highmark BlueShield of Northeastern New York			\$206.00		
Midwest Tape, LLC 800-875-2785					
03/31/2024	505272194	Hoopla Mar 2024	1,562.09	Bill	04/24/2024
03/19/2024	505209436	4 DVD/ADB	178.96	Bill	04/24/2024
04/12/2024	505324710	6 DVD/ADB	227.94	Bill	04/24/2024
Total for Midwest Tape, LLC			\$1,968.99		
Mohawk Valley Library System					
04/02/2024	5105	BookPage - 12 monthly shipments (100 issues per month) May 2024 - April	516.00	Bill	04/24/2024

Ballston Community Public Library

Abstract (less Early Pays)

As of April 30, 2024

DATE	NUM	MEMO/DESCRIPTION	AMOUNT	TRANSACTION TYPE	DUE DATE
2025					
Total for Mohawk Valley Library System			\$516.00		
New York Library Association (518) 432-6952					
04/03/2024	977	2024 Spring Conference J Richard date of conference - 4.23.24	160.00	Bill	04/24/2024
Total for New York Library Association			\$160.00		
NightRider Janitorial Services (518) 782-9999					
04/01/2024	APR24084	Apr 2024 svc - Monthly fee increased \$48	2,369.00	Bill	04/24/2024
04/15/2024	MAR-CREDIT	credit for svc missed 3/29/24 credit calculated at 26 days per mo.	-89.27	Vendor Credit	
Total for NightRider Janitorial Services			\$2,279.73		
Sebco (800) 223-3251					
04/05/2024	212479	71 books	1,789.88	Bill	04/24/2024
Total for Sebco			\$1,789.88		
Southern Adirondack Library System 518-584-7300					
04/01/2024	2024-3 BUR	Mar 2024 monthly fee/ circulation renewal	1,952.36	Bill	04/24/2024
Total for Southern Adirondack Library System			\$1,952.36		
Staples					
03/19/2024	3562267937	tissues	47.81	Bill	04/24/2024
Total for Staples			\$47.81		
TOTAL			\$13,619.20		

Ballston Community Public Library
Cap Imp, Fund Bal & Trustee Rev/Exp Activity
 January - December 2024

	CAP IMP (1643) History Rm	FUND BALANCE (1567)	TRUSTEE FUND (1596)
Revenue			
BALLSTON TAXES			
17.1001.41.000.0.000 Real Property Taxes			
Total BALLSTON TAXES	\$ 0.00	\$ 0.00	\$ 0.00
CHARLTON LIBRARY SVCS			
17.2360.41.000.0.000 Library Services to Other Governments			
Total CHARLTON LIBRARY SVCS	\$ 0.00	\$ 0.00	\$ 0.00
LIBRARY CHARGES			
17.2082.41.004.0.000 LIBRARY CHARGES - Copier Fees			
17.2082.41.005.0.000 LIBRARY CHARGES - Fines			
17.2082.41.006.0.000 LIBRARY CHARGE - Lost Materials BUR			
17.2082.41.007.0.000 LIBRARY CHARGE - Lost Materials NON-BUR			
Total LIBRARY CHARGES	\$ 0.00	\$ 0.00	\$ 0.00
LIBRARY SYSTEM GRANTS			
17.3840.42.000.0.000 STATE AID, Libraries			
Total LIBRARY SYSTEM GRANTS	\$ 0.00	\$ 0.00	\$ 0.00
MISC REVENUE			
17.2401.41.000.0.000 INTEREST & EARNINGS		55.13	6.02
17.2705.41.000.0.000 Gifts / Donations / Reimbursements			
17.2770.41.000.0.000 Other Unclassified Revenues	10,761.00		
Total MISC REVENUE	\$ 10,761.00	\$ 55.13	\$ 6.02
Total Revenue	\$ 10,761.00	\$ 55.13	\$ 6.02
Gross Profit	\$ 10,761.00	\$ 55.13	\$ 6.02
Expenditures			
BENEFITS			
17.9010.58.000.0.000 NYSLRS ER CONTRIBUTION			
17.9055.58.000.0.000 DISABILITY, PFL, Wkr Comp INS (EE/ER cost)			
17.9060.58.052.0.000 HSA (ER Contribution)			
17.9060.58.053.0.000 MEDICAL BENEFITS - Retirees (ER costs)			
17.9060.58.054.0.000 HEALTH INS OPT OUT			
17.9060.58.059.0.000 HEALTH/DENTAL INS (ER & EE share)			
Total BENEFITS	\$ 0.00	\$ 0.00	\$ 0.00
LIBRARY MATERIALS			
17.7410.54.034.0.000 LIBRARY MATERIALS - Print			
17.7410.54.035.0.000 LIBRARY MATERIALS - Periodicals			
17.7410.54.036.0.000 LIBRARY MATERIALS - Newspapers			
17.7410.54.037.0.000 LIBRARY MATERIALS - E-books			
17.7410.54.038.0.000 LIBRARY MATERIALS - Digital Databases			
17.7410.54.078.0.000 LIBRARY MATERIALS - NYS Other Materials			
Total LIBRARY MATERIALS	\$ 0.00	\$ 0.00	\$ 0.00

	CAP IMP (1643) History Rm	FUND BALANCE (1567)	TRUSTEE FUND (1596)
LIBRARY PERSONNEL SERVICES			
17.7410.51.030.0.000 CERTIFIED LIBRARIANS			
17.7410.51.031.0.000 CLERICAL STAFF			
17.7410.51.032.0.000 PAGES			
17.9060.58.055.0.000 SOC SEC, MEDI, FUTA (ER taxes)			
Total LIBRARY PERSONNEL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00
OFFICE EXPENSES			
17.7410.54.001.0.000 OFFICE SUPPLIES & MATERIALS			
17.7410.54.022.0.000 PHONE / COMMUNICATIONS COSTS			
17.7410.54.041.0.000 POSTAGE / MAILINGS			
17.7410.54.042.0.000 PUBLICITY / Promotion			
17.7410.54.044.0.000 LIBRARY PROGRAM DELIVERY COSTS			
Total OFFICE EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00
OPERATION EXPENSE			
17.1620.54.010.0.000 Professional Services - LEGAL			
17.1620.54.011.0.000 Professional Services - SNOW REMOVAL			
17.1620.54.073.0.000 BUILDING REPAIRS & MAINTENANCE			
17.7410.51.033.0.000 Professional Services - PAYROLL Processing			
17.7410.54.002.0.000 UTILITIES (Electric, Gas, Water, etc.)			
17.7410.54.010.0.000 Professional Services - IT (SALS)			
17.7410.54.018.0.000 SOFTWARE LICENSES / SUBSCRIPTIONS			
17.7410.54.019.0.000 PROFESSIONAL DEVELOPMENT / TRAINING			
17.7410.54.025.0.000 DUES / SUBSCRIPTIONS (non-software)			
17.7410.54.039.0.000 CUSTODIAL SERVICES			
17.7410.54.040.0.000 CUSTODIAL SUPPLIES			
17.7410.54.046.0.000 MILEAGE REIMBURSEMENT			
17.7410.54.047.0.000 MAINTENANCE CONTRACTS - OFFICE EQUIPMENT			
17.7410.54.048.0.000 MAINTENANCE CONTRACTS - Building O&M			
17.7410.54.049.0.000 Uncategorized Expenditure	14.88		
17.7410.54.077.0.000 TRASH REMOVAL SERVICES			
Total OPERATION EXPENSE	\$ 14.88	\$ 0.00	\$ 0.00
SPECIAL ITEMS			
17.1320.54.007.0.000 Professional Services - AUDITOR & CPA			
17.1910.54.023.0.000 UNALLOCATED INSURANCE - Library			
Total SPECIAL ITEMS	\$ 0.00	\$ 0.00	\$ 0.00
Total Expenditures	\$ 14.88	\$ 0.00	\$ 0.00
Net Operating Revenue	\$ 10,746.12	\$ 55.13	\$ 6.02
Net Revenue	\$ 10,746.12	\$ 55.13	\$ 6.02

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Ballston Community Public Library Budget vs. Actuals: 2024 BUDGET

January - December 2024

General Checking (1164) Rev/Exp				
	Actual	Budget	Remaining	% Remaining
Revenue				
BALLSTON TAXES				
17.1001.41.000.0.000 Real Property Taxes	701,852.42	701,400.00	-452.42	-0.06%
Total BALLSTON TAXES	\$ 701,852.42	\$ 701,400.00	-\$ 452.42	-0.06%
CHARLTON LIBRARY SVCS				
17.2360.41.000.0.000 Library Services to Other Governments	12,200.00	54,000.00	41,800.00	77.41%
Total CHARLTON LIBRARY SVCS	\$ 12,200.00	\$ 54,000.00	\$ 41,800.00	77.41%
DASNY Grants				
LIBRARY CHARGES				
17.2082.41.004.0.000 LIBRARY CHARGES - Copier Fees	743.22	3,000.00	2,256.78	75.23%
17.2082.41.005.0.000 LIBRARY CHARGES - Fines	69.00	0.00	-69.00	
17.2082.41.006.0.000 LIBRARY CHARGE - Lost Materials BUR	443.81	2,000.00	1,556.19	77.81%
17.2082.41.007.0.000 LIBRARY CHARGE - Lost Materials NON-BUR	-25.15	0.00	25.15	
Total LIBRARY CHARGES	\$ 1,230.88	\$ 5,000.00	\$ 3,769.12	75.38%
LIBRARY SYSTEM GRANTS				
17.2760.41.001.0.000 Library System Grants - LLSA		3,194.00	3,194.00	100.00%
17.3840.42.000.0.000 STATE AID, Libraries	283.88		-283.88	
Total LIBRARY SYSTEM GRANTS	\$ 283.88	\$ 3,194.00	\$ 2,910.12	91.11%
MISC REVENUE				
17.2401.41.000.0.000 INTEREST & EARNINGS		7,500.00	7,500.00	100.00%
17.2705.41.000.0.000 Gifts / Donations / Reimbursements	2,365.21	10,000.00	7,634.79	76.35%
17.2770.41.000.0.000 Other Unclassified Revenues	1,263.31		-1,263.31	
17.9999.41.000.0.000 Budget Fund Balance Draw		11,000.00	11,000.00	100.00%
Total MISC REVENUE	\$ 3,628.52	\$ 28,500.00	\$ 24,871.48	87.27%
Total Revenue	\$ 719,195.70	\$ 792,094.00	\$ 72,898.30	9.20%
Gross Profit	\$ 719,195.70	\$ 792,094.00	\$ 72,898.30	9.20%
Expenditures				
BENEFITS				
17.9010.58.000.0.000 NYSLRS ER CONTRIBUTION	7,644.00	31,004.00	23,360.00	75.35%
17.9055.58.000.0.000 DISABILITY, PFL, Wkr Comp INS (EE/ER cost)	3,766.56	4,000.00	233.44	5.84%
17.9060.58.052.0.000 HSA (ER Contribution)	3,542.28	5,150.00	1,607.72	31.22%
17.9060.58.053.0.000 MEDICAL BENEFITS - Retirees (ER costs)	1,201.90	4,660.00	3,458.10	74.21%
17.9060.58.054.0.000 HEALTH INS OPT OUT	553.84	1,800.00	1,246.16	69.23%
17.9060.58.059.0.000 HEALTH/DENTAL INS (ER & EE share)	4,777.54	28,645.00	23,867.46	83.32%
Total BENEFITS	\$ 21,486.12	\$ 75,259.00	\$ 53,772.88	71.45%
LIBRARY EQUIPMENT & CAPITAL OUTLAY				
17.7410.52.021.0.000 LIBRARY COMPUTER / PRINTER PURCHASES		9,000.00	9,000.00	100.00%
17.7410.52.033.0.000 LIBRARY FURNITURE PURCHASES		0.00	0.00	
17.7997.52.000.0.000 LIBRARY BUILDING & EQUIPMENT CAPITAL OUTLAYS		0.00	0.00	
Total LIBRARY EQUIPMENT & CAPITAL OUTLAY	\$ 0.00	\$ 9,000.00	\$ 9,000.00	100.00%
LIBRARY MATERIALS				
17.7410.54.034.0.000 LIBRARY MATERIALS - Print	16,721.90	61,000.00	44,278.10	72.59%
17.7410.54.035.0.000 LIBRARY MATERIALS - Periodicals	1,540.38	1,800.00	259.62	14.42%
17.7410.54.036.0.000 LIBRARY MATERIALS - Newspapers	1,485.63	1,800.00	314.37	17.47%
17.7410.54.037.0.000 LIBRARY MATERIALS - E-books	3,500.00	3,500.00	0.00	0.00%
17.7410.54.038.0.000 LIBRARY MATERIALS - Digital Databases	4,506.54	11,848.00	7,341.46	61.96%
17.7410.54.078.0.000 LIBRARY MATERIALS - NYS Other Materials	4,003.28	14,000.00	9,996.72	71.41%
Total LIBRARY MATERIALS	\$ 31,757.73	\$ 93,948.00	\$ 62,190.27	66.20%

General Checking (1164) Rev/Exp
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	Actual	Budget	Remaining	% Remaining
LIBRARY PERSONNEL SERVICES				
17.7410.51.030.0.000 CERTIFIED LIBRARIANS	59,687.12	193,615.00	133,927.88	69.17%
17.7410.51.031.0.000 CLERICAL STAFF	53,607.87	183,848.00	130,240.13	70.84%
17.7410.51.032.0.000 PAGES	6,814.66	31,200.00	24,385.34	78.16%
17.9060.58.055.0.000 SOC SEC, MEDI, FUTA (ER taxes)	10,922.59	31,263.00	20,340.41	65.06%
Total LIBRARY PERSONNEL SERVICES	\$ 131,032.24	\$ 439,926.00	\$ 308,893.76	70.21%
OFFICE EXPENSES				
17.7410.54.001.0.000 OFFICE SUPPLIES & MATERIALS	1,595.74	3,000.00	1,404.26	46.81%
17.7410.54.022.0.000 PHONE / COMMUNICATIONS COSTS	1,481.00	3,500.00	2,019.00	57.69%
17.7410.54.041.0.000 POSTAGE / MAILINGS	9.73	250.00	240.27	96.11%
17.7410.54.042.0.000 PUBLICITY / Promotion	286.39	500.00	213.61	42.72%
17.7410.54.044.0.000 LIBRARY PROGRAM DELIVERY COSTS	2,763.03	14,000.00	11,236.97	80.26%
Total OFFICE EXPENSES	\$ 6,135.89	\$ 21,250.00	\$ 15,114.11	71.13%
OPERATION EXPENSE				
17.1620.54.009.0.000 Professional Services - GROUNDS MAINTENANCE		3,000.00	3,000.00	100.00%
17.1620.54.010.0.000 Professional Services - LEGAL	1,675.00	5,000.00	3,325.00	66.50%
17.1620.54.011.0.000 Professional Services - SNOW REMOVAL	7,374.00	12,500.00	5,126.00	41.01%
17.1620.54.012.0.000 Professional Services - HUMAN RESOURCES		300.00	300.00	100.00%
17.1620.54.013.0.000 Professional Services - PR		5,000.00	5,000.00	100.00%
17.1620.54.073.0.000 BUILDING REPAIRS & MAINTENANCE	2,688.27	10,000.00	7,311.73	73.12%
17.1620.54.074.0.000 Professional Services - ELECTION EXPENSES		1,000.00	1,000.00	100.00%
17.7410.51.033.0.000 Professional Services - PAYROLL Processing	1,012.30	3,000.00	1,987.70	66.26%
17.7410.54.002.0.000 UTILITIES (Electric, Gas, Water, etc.)	10,655.51	30,000.00	19,344.49	64.48%
17.7410.54.010.0.000 Professional Services - IT (SALS)	5,857.08	23,429.00	17,571.92	75.00%
17.7410.54.018.0.000 SOFTWARE LICENSES / SUBSCRIPTIONS	2,795.55	3,000.00	204.45	6.81%
17.7410.54.019.0.000 PROFESSIONAL DEVELOPMENT / TRAINING	1,027.00	3,000.00	1,973.00	65.77%
17.7410.54.025.0.000 DUES / SUBSCRIPTIONS (non-software)	225.00	500.00	275.00	55.00%
17.7410.54.039.0.000 CUSTODIAL SERVICES	9,242.73	27,540.00	18,297.27	66.44%
17.7410.54.040.0.000 CUSTODIAL SUPPLIES	247.49	2,500.00	2,252.51	90.10%
17.7410.54.046.0.000 MILEAGE REIMBURSEMENT	53.58	250.00	196.42	78.57%
17.7410.54.047.0.000 MAINTENANCE CONTRACTS - OFFICE EQUIPMENT	99.80	500.00	400.20	80.04%
17.7410.54.048.0.000 MAINTENANCE CONTRACTS - Building O&M	1,335.12	5,000.00	3,664.88	73.30%
17.7410.54.077.0.000 TRASH REMOVAL SERVICES	299.00	900.00	601.00	66.78%
Total OPERATION EXPENSE	\$ 44,587.43	\$ 136,419.00	\$ 91,831.57	67.32%
SPECIAL ITEMS				
17.1320.54.007.0.000 Professional Services - AUDITOR & CPA	29.90	5,500.00	5,470.10	99.46%
17.1910.54.023.0.000 UNALLOCATED INSURANCE - Library	8,958.15	9,792.00	833.85	8.52%
17.1990.54.000.0.000 CONTINGENCY BUDGETING ACCOUNT - Library		1,000.00	1,000.00	100.00%
17.3989.54.081.0.000 COVID-19 COSTS (Other Public Safety)		0.00	0.00	
Total SPECIAL ITEMS	\$ 8,988.05	\$ 16,292.00	\$ 7,303.95	44.83%
Total Expenditures	\$ 243,987.46	\$ 792,094.00	\$ 548,106.54	69.20%
Net Operating Revenue	\$ 475,208.24	\$ 0.00	-\$ 475,208.24	
Net Revenue	\$ 475,208.24	\$ 0.00	-\$ 475,208.24	

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Ballston Community Public Library
EARLY PAYS
 April 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
04/01/2024	Bill Payment (Check)	856	CDPHP	Group# 40023260 (April Premium)	744.27
04/12/2024	Bill Payment (Check)	861	NATIONAL GRID	Acct# 02461-44007	2,910.36
04/12/2024	Bill Payment (Check)	862	Spectrum Business/Charter Communications	Acct# 8358 21 127 0071313	284.94
04/19/2024	Bill Payment (Check)	863	Town of Ballston Water Dept.	Acct# 01-0586-00 (Q1 2024)	132.02
04/10/2024	Bill Payment (Check)	859	Twin Bridges Waste & Recycling, LLC	Cust# 50-99967 7	74.75
04/10/2024	Check	858	VISA	VISA ACCT#2867	59.95
04/12/2024	Check	860	VISA	VISA ACCT#2875	15.00
TOTAL					\$ 4,221.29

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BALLSTON COMMUNITY PUBLIC LIBRARY			
TRUSTEE FUND (1596) SUMMARY			
FUND NAME			
	Richard E. Wittnebel		\$23.55
	BH Women's Club		\$74.76
	Conklin		\$4,621.88
	Asa Kaplan		\$302.90
	Tibbitts		\$38.88
	McQueen		\$11.26
	DeAngelo		\$51.04
	Carol Brower		\$345.00
	Ruth Glasser		\$57.40
	Undesignated		\$6,572.27
	TOTAL		\$12,098.94

Reported: 4/22/2024 15:38

Ballston Community Public Library Trustee Fund (1596) Register							
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Date	Check Number		Description	Fund	With-drawal Amount	Deposit Amount	Account Balance
1.31.2024			interest earned	UNDESIGNATED		\$2.05	\$12,094.97
2.29.2024			interest earned	UNDESIGNATED		\$1.92	\$12,096.89
3.31.2024			interest earned	UNDESIGNATED		\$2.05	\$12,098.94