

**Ballston Community Public Library  
Board of Trustees Meeting Minutes  
September 25, 2024**

**Call to order:** The meeting was called to order at 7:31 p.m. by President Kate Schofield.

**Attendance:** [x] Kristi Chadwick, Director [x] Alyssa Harvey, Youth Services Librarian.

Trustees present: Steve Burchett, Kate Scholfield, Candy Burchett, Margie Morris, Aiden Thomas McKenna, Melia Gordon.

Trustees absent (excused): Ed Guider

Trustees absent (unexcused): none

**Approval of Minutes of August 28, 2024 meeting:** On a motion by Trustee Margie Morris with a second by Trustee Steve Burchett, the trustees unanimously approved the minutes of the August 28, 2024 monthly meeting.

**Approval of Minutes of September 5, 2024 special meeting:** On a motion by Trustee Candy Burchett with a second by Trustee Aidan Thomas McKenna, the trustees unanimously approved the minutes of the September 5, 2024 special meeting.

**Monthly Financial Reports:** Financial reports for July 2024 were reviewed.

**Approval of Bills:** On a motion by Trustee Melia Gordon with a second by Margie Morris, the bills for May 2024, as reviewed by Kate Schofield were unanimously approved.

**Librarians' reports:** see meeting documents

**Reports of Committees:**

**Town Liaisons:** no reports

**Election Committee:** Trustee Melia Gordon has updated the spreadsheet of dates for the 2025 election. An election chairperson, election inspectors and an alternate have been scheduled, ballots have been set and will be approved at a special meeting on 10/01/24.

**Budget and Finance Committee:** Please see the Budget Presentation on 9/25/24.

**Personnel Committee:** There have been 3 interviews scheduled for the open Adult Services Library position.

**Buildings and Grounds:** no update

**Long Range Plan:** no update

**Friends of the Library:** see Librarians' report in Meeting Documents

**Unfinished Business:**

**JA Update:** As of 8/31/24 holds have been stopped. Card holders can still borrow items, but they must be picked up at the respective library.

**Transition and Building:** The attorney is hoping to have a report for the October or November meeting.

**New Business:**

**Trustee Candidate Introductions:** Candidates for the three open Board of Trustee positions introduced themselves. Trustee Margie Morris, Trustee Melia Gordon, Trustee Candy Burchett, and Cassandra Venditti spoke on why they would like to remain on or join the board.

*Privilege of the floor ONLY on the items for consideration and action this evening. (Limit 3 minutes). Please state your name, Town, and the resolution number you are referring to when speaking.*

None

**RESOLUTION 24-062** WHEREAS the legislation governing the election of new trustees in 2024 requires the board to appoint an election chairperson, election inspectors, and ballot clerks; and WHEREAS the legislation allows for the board to fix by resolution the compensation for such workers; and

WHEREAS the board has confirmed the rates in the County for such services;

BE IT RESOLVED that the below-listed qualified residents shall be appointed to serve during the Library's October 9, 2024 election per the Legislation as provided below:

Patricia DeMarle as Chairperson, for \$285,

Carol Blowers, as election inspector and ballot clerk, for \$260

Cheryl Collamer, as election inspector and ballot clerk, for \$260

David Vonie, as alternate election inspection and ballot clerk.

Motion was made by Trustee Gordon, seconded by Trustee Thomas McKenna, and passed unanimously.

**Resolution 24-063** Consider approving a meal cost of up to \$150 from the Funds Balance for the designated election officials. Motion was made by Trustee C. Burchett, seconded by Trustee Morris, and passed unanimously.

*Privilege of the floor on any topic (Limit 3 minutes.)*

None

**Adjournment:** At 8:00 p.m., on a motion by Trustee Morris with a second by Trustee Thomas McKenna, the meeting was adjourned.

Minutes respectfully submitted by Candy Burchett, Secretary.