



Ballston Community Public Library

Abstract (less Early Pays)

As of January 31, 2025

DATE	NUM	MEMO/DESCRIPTION	AMOUNT	TRANSACTION TYPE	DUE DATE
Ace Pest Control Specialists, Inc.					
(518) 377-3897					
01/08/2025	2172365	Jan 2025 svc	50.00	Bill	01/29/2025
Total for Ace Pest Control Specialists, Inc.			\$50.00		
Alarm & Suppression, Inc.					
518-399-5110					
12/12/2024	INV 67780	Smoke Detector Replacement 16 2W-B Smoke Detectors + Labor	2,395.00	Bill	02/26/2025
01/15/2025	INV 71046	Replace battery	275.00	Bill	01/29/2025
01/15/2025	INV 71057	2025 Annual Fire Alarm Inspection	750.00	Bill	01/29/2025
01/16/2025	INV71235	2025 Annual Monitoring Subscription	336.00	Bill	01/29/2025
Total for Alarm & Suppression, Inc.			\$3,756.00		
Alyssa Harvey					
01/21/2025	012125	Reimbursement for program items purchased	18.40	Bill	01/29/2025
Total for Alyssa Harvey			\$18.40		
Amazon-pay by invoice					
01/15/2025	1WKL-9RQ9-14NF	Misc. see invoices	643.63	Bill	01/29/2025
Total for Amazon-pay by invoice			\$643.63		
Baker & Taylor					
800-340-5370					
12/11/2024	0003308216	1 book	-11.39	Vendor Credit	
12/09/2024	5019241179	22 books	343.64	Bill	01/29/2025
12/10/2024	5019248329	32 books	381.41	Bill	01/29/2025
12/19/2024	5019262877	19 books	232.79	Bill	01/29/2025
12/24/2024	5019268030	18 books	232.25	Bill	01/29/2025
12/31/2024	5019273014	27 books	403.68	Bill	01/29/2025
Total for Baker & Taylor			\$1,582.38		
CDPHP					
01/13/2025	250140027512	Feb 2025 prem Health/Dental (AH), Dental (JK), Health/Dental (KC), Health/Dental (DL)	3,022.68	Bill	01/29/2025
Total for CDPHP			\$3,022.68		
Cengage Learning Inc. / Gale					
248-699-4253					
12/05/2024	86031963	2 books	53.23	Bill	01/29/2025
12/19/2024	86077576	2 books	53.98	Bill	01/29/2025
12/19/2024	86077654	2 books	55.48	Bill	01/29/2025
01/07/2025	86148763	4 books	113.21	Bill	01/29/2025
01/07/2025	86149320	3 books	81.72	Bill	01/29/2025
01/07/2025	86150214	5 books	146.20	Bill	01/29/2025
01/08/2025	86174011	2 books	53.23	Bill	01/29/2025
01/09/2025	86191716	4 books	101.21	Bill	01/29/2025
Total for Cengage Learning Inc. / Gale			\$658.26		
Highmark BlueShield of Northeastern New York					
01/06/2025	250106387028625	Feb 2025 prem medical J Kaplan	198.00	Bill	01/29/2025
Total for Highmark BlueShield of Northeastern New York			\$198.00		
Midwest Tape, LLC					
800-875-2785					
12/09/2024	506448746	2 DVD/ADB	58.98	Bill	01/29/2025
12/16/2024	506487462	1 DVD/ADB	25.49	Bill	01/29/2025
12/20/2024	506503110	8 DVD/ADB	319.67	Bill	01/29/2025
12/27/2024	506532691	4 DVD/ADB	163.71	Bill	01/29/2025
12/31/2024	50655334	Hoopla December 2024	1,621.86	Bill	01/29/2025



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01/10/2025	506592842	2 DVD/ADB	47.23	Bill	01/29/2025
01/17/2025	506625123	6 DVD/ADB	177.69	Bill	01/29/2025
Total for Midwest Tape, LLC			\$2,414.63		
NATIONAL GRID 800-664-6729					
12/31/2024	Bank balance (1657)	Accrue Dec 2024 portion of Ngrid bill	1,211.96	Journal Entry	12/31/2024
01/03/2025	Bank balance (1657)R	Reversal of Accrued Dec 2024 portion of Ngrid bill	-1,211.96	Journal Entry	01/03/2025
Total for NATIONAL GRID			\$0.00		
NightRider Janitorial Services (518) 782-9999					
01/01/2025	JAN25074	Jan 2025 svc	2,369.00	Bill	01/29/2025
Total for NightRider Janitorial Services			\$2,369.00		
Penworthy 800-262-2665 x208					
01/02/2025	0604655-IN	25 books	387.28	Bill	01/29/2025
Total for Penworthy			\$387.28		
Repeat Business Systems, Inc. (518) 869-8116					
01/01/2025	152660	January 2025 contract base rate + logistics surcharge	42.80	Bill	01/29/2025
Total for Repeat Business Systems, Inc.			\$42.80		
Simmons Elevator Co. 518-882-1445					
12/16/2024	51859	assist with testing alarms on elevator	323.25	Bill	01/29/2025
01/09/2025	51984	QTR 1 2025 maintenance	410.79	Bill	01/29/2025
Total for Simmons Elevator Co.			\$734.04		
Southern Adirondack Library System 518-584-7300					
12/31/2024	7604	December 2024 monthly fee/ circulation renewal	1,952.36	Bill	01/29/2025
01/17/2025	7677	Surge Protector - CyberPower AVR UPS System	109.95	Bill	01/29/2025
Total for Southern Adirondack Library System			\$2,062.31		
Staples					
12/21/2024	6019822583	copy paper, envelopes, banker boxes, tap dispenser	77.43	Bill	01/29/2025
Total for Staples			\$77.43		
TOTAL			\$18,016.84		

Ballston Community Public Library
EARLY PAYS
 January 2025

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/14/2025	Check	1085	VISA	December 2025 x2875 JR	63.87
01/14/2025	Check	1086	VISA	December 2024 4350 KC	858.43
01/14/2025	Bill Payment (Check)	1087	ShelterPoint Life	2025 DBL/PFL	2,189.30
01/14/2025	Bill Payment (Check)	1088	Spectrum Business/Charter Communications	svc dates 1/10/25-2/9/25	285.10
01/14/2025	Bill Payment (Check)	1089	Twin Bridges Waste & Recycling, LLC	Jan 2025 svc	74.75
01/14/2025	Bill Payment (Check)	1090	Gilbert VanGuilder Land Surveyor, PLLC	Surveying services	3,000.00
01/17/2025	Bill Payment (Check)	1092	Town of Ballston Water Dept.	2024 Q4	27.31
01/24/2025	Bill Payment (Check)	1093	NATIONAL GRID	svc dates 12/9/24-1/9/25	1,707.76
TOTAL					\$ 8,206.52

Ballston Community Public Library

Cash Balances per Quickbooks

As of 1/28/2025

<u>GL Account</u>	<u>Description</u>	<u>Balance</u>
11000	General Fund (1164)	\$ 35,326.14
11200	\$ moved from 1164 per FDIC	-
Subtotal		35,326.14 ***
11100	Capital Improv Fund (1643)	90.56
13000	Fund Balance (1567)	110,056.26
	Trustee Fund (1596)	13,314.12
Total Cash Balance		<u>\$ 158,787.08</u>

*** Balance does not include 1/29/2025 checks totaling \$15,621.84.
After check run, the subtotal above will be \$19,704.30.

BALLSTON COMMUNITY PUBLIC LIBRARY

TRUSTEE FUND (1596) SUMMARY

<u>Fund Name</u>	<u>Balance</u>
Richard E. Wittnebel	\$23.55
BH Women's Club	\$74.76
Conklin	\$4,621.88
Asa Kaplan	\$302.90
Tibbitts	\$38.88
McQueen	\$11.26
DeAngelo	\$51.04
Carol Brower	\$345.00
Ruth Glasser	\$57.40
Undesignated	\$7,787.45
TOTAL	\$13,314.12

Ballston Community Public Library Trustee Fund (1596) Register

Date	Check Number	Description	Fund	with- drawal	Deposit Amount	Account Balance
1.31.2024		interest earned	UNDESIGNATED		\$2.05	\$12,094.97
2.29.2024		interest earned	UNDESIGNATED		\$1.92	\$12,096.89
3.31.2024		interest earned	UNDESIGNATED		\$2.05	\$12,098.94
4.30.2024		interest earned	UNDESIGNATED		\$1.98	\$12,100.92
5.13.2024	714	Spring 2024 FOL book sale	UNDESIGNATED		\$526.63	\$12,627.55
5.31.2024		interest earned	UNDESIGNATED		\$2.10	\$12,629.65
6.30.2024		interest earned	UNDESIGNATED		\$2.07	\$12,631.72
7.31.2024		interest earned	UNDESIGNATED		\$2.14	\$12,633.86
8.31.2024		interest earned	UNDESIGNATED		\$2.14	\$12,636.00
9.30.2024		interest earned	UNDESIGNATED		\$2.07	\$12,638.07
10.4.2024	733	Fall 2024 FOL book sales	UNDESIGNATED		\$669.37	\$13,307.44
10.31.2024		interest earned	UNDESIGNATED		\$2.24	\$13,309.68
11.29.24		interest earned	UNDESIGNATED		\$2.18	\$13,311.86
12.31.24		interest earned	UNDESIGNATED		\$2.26	\$13,314.12

Ballston Community Public Library Budget vs. Actuals: 2025 BUDGET

January - December 2025

General Checking (1164) Rev/Exp				
	Actual	Budget	Remaining	% Remaining
Revenue				
BALLSTON TAXES				
17.1001.41.000.0.000 Real Property Taxes		750,398.00	750,398.00	100.00%
Total BALLSTON TAXES	\$ 0.00	\$ 750,398.00	\$ 750,398.00	100.00%
CHARLTON LIBRARY SVCS				
17.2360.41.000.0.000 Library Services to Other Governments		51,000.00	51,000.00	100.00%
Total CHARLTON LIBRARY SVCS	\$ 0.00	\$ 51,000.00	\$ 51,000.00	100.00%
DASNY Grants				
		0.00	0.00	
LIBRARY CHARGES				
17.2082.41.004.0.000 LIBRARY CHARGES - Copier Fees	322.75	3,000.00	2,677.25	89.24%
17.2082.41.005.0.000 LIBRARY CHARGES - Fines		0.00	0.00	
17.2082.41.006.0.000 LIBRARY CHARGE - Lost Materials BUR	89.84	2,000.00	1,910.16	95.51%
17.2082.41.007.0.000 LIBRARY CHARGE - Lost Materials NON-BUR		0.00	0.00	
Total LIBRARY CHARGES	\$ 412.59	\$ 5,000.00	\$ 4,587.41	91.75%
LIBRARY SYSTEM GRANTS				
17.2760.41.001.0.000 Library System Grants - LLSA		3,194.00	3,194.00	100.00%
Total LIBRARY SYSTEM GRANTS	\$ 0.00	\$ 3,194.00	\$ 3,194.00	100.00%
MISC REVENUE				
17.2401.41.000.0.000 INTEREST & EARNINGS		0.00	0.00	
17.2705.41.000.0.000 Gifts / Donations / Reimbursements	15.85	10,000.00	9,984.15	99.84%
17.9999.41.000.0.000 Budget Fund Balance Draw		0.00	0.00	
Total MISC REVENUE	\$ 15.85	\$ 10,000.00	\$ 9,984.15	99.84%
Total Revenue	\$ 428.44	\$ 819,592.00	\$ 819,163.56	99.95%
Gross Profit				
	\$ 428.44	\$ 819,592.00	\$ 819,163.56	99.95%
Expenditures				
BENEFITS				
			0.00	
17.9010.58.000.0.000 NYSLRS ER CONTRIBUTION	9,524.50	38,358.00	28,833.50	75.17%
17.9055.58.000.0.000 DISABILITY, PFL, Wkr Comp INS (EE/ER cost)	2,077.52	4,000.00	1,922.48	48.06%
17.9060.58.052.0.000 HSA (ER Contribution)	3,200.00	7,425.00	4,225.00	56.90%
17.9060.58.053.0.000 MEDICAL BENEFITS - Retirees (ER costs)	198.00	5,728.00	5,530.00	96.54%
17.9060.58.054.0.000 HEALTH INS OPT OUT		1,800.00	1,800.00	100.00%
17.9060.58.059.0.000 HEALTH/DENTAL INS (ER & EE share)	5,355.76	32,598.00	27,242.24	83.57%
Total BENEFITS	\$ 20,355.78	\$ 89,909.00	\$ 69,553.22	77.36%
LIBRARY EQUIPMENT & CAPITAL OUTLAY				
			0.00	
17.7410.52.021.0.000 LIBRARY COMPUTER / PRINTER PURCHASES		9,000.00	9,000.00	100.00%
17.7410.52.033.0.000 LIBRARY FURNITURE PURCHASES		0.00	0.00	
17.7997.52.000.0.000 LIBRARY BUILDING & EQUIPMENT CAPITAL OUTLAYS		0.00	0.00	
Total LIBRARY EQUIPMENT & CAPITAL OUTLAY	\$ 0.00	\$ 9,000.00	\$ 9,000.00	100.00%
LIBRARY MATERIALS				
			0.00	
17.7410.54.034.0.000 LIBRARY MATERIALS - Print	1,065.20	61,000.00	59,934.80	98.25%
17.7410.54.035.0.000 LIBRARY MATERIALS - Periodicals	1,281.92	1,800.00	518.08	28.78%
17.7410.54.036.0.000 LIBRARY MATERIALS - Newspapers		2,800.00	2,800.00	100.00%
17.7410.54.037.0.000 LIBRARY MATERIALS - E-books		3,000.00	3,000.00	100.00%
17.7410.54.038.0.000 LIBRARY MATERIALS - Digital Databases		17,000.00	17,000.00	100.00%
17.7410.54.078.0.000 LIBRARY MATERIALS - NYS Other Materials	224.92	13,000.00	12,775.08	98.27%
Total LIBRARY MATERIALS	\$ 2,572.04	\$ 98,600.00	\$ 96,027.96	97.39%

**Ballston Community Public Library
Budget vs. Actuals: 2025 BUDGET
January - December 2025**

General Checking (1164) Rev/Exp				
	Actual	Budget	Remaining	% Remaining
LIBRARY PERSONNEL SERVICES			0.00	
17.7410.51.030.0.000 CERTIFIED LIBRARIANS	15,797.31	187,082.00	171,284.69	91.56%
17.7410.51.031.0.000 CLERICAL STAFF	10,842.92	191,100.00	180,257.08	94.33%
17.7410.51.032.0.000 PAGES	1,634.38	32,240.00	30,605.62	94.93%
17.9060.58.055.0.000 SOC SEC, MEDI, FUTA (ER taxes)	1,122.27	31,397.00	30,274.73	96.43%
Total LIBRARY PERSONNEL SERVICES	\$ 29,396.88	\$ 441,819.00	\$ 412,422.12	93.35%
OFFICE EXPENSES			0.00	
17.7410.54.001.0.000 OFFICE SUPPLIES & MATERIALS	637.22	4,500.00	3,862.78	85.84%
17.7410.54.022.0.000 PHONE / COMMUNICATIONS COSTS	285.10	4,000.00	3,714.90	92.87%
17.7410.54.041.0.000 POSTAGE / MAILINGS		250.00	250.00	100.00%
17.7410.54.042.0.000 PUBLICITY / Promotion		1,000.00	1,000.00	100.00%
17.7410.54.044.0.000 LIBRARY PROGRAM DELIVERY COSTS	573.88	14,000.00	13,426.12	95.90%
Total OFFICE EXPENSES	\$ 1,496.20	\$ 23,750.00	\$ 22,253.80	93.70%
OPERATION EXPENSE			0.00	
17.1620.54.009.0.000 Professional Services - GROUNDS MAINTENANCE		4,000.00	4,000.00	100.00%
17.1620.54.010.0.000 Professional Services - LEGAL		4,500.00	4,500.00	100.00%
17.1620.54.011.0.000 Professional Services - SNOW REMOVAL	3,180.00	12,500.00	9,320.00	74.56%
17.1620.54.012.0.000 Professional Services - HUMAN RESOURCES		300.00	300.00	100.00%
17.1620.54.013.0.000 Professional Services - PR		4,000.00	4,000.00	100.00%
17.1620.54.073.0.000 BUILDING REPAIRS & MAINTENANCE	275.00	10,000.00	9,725.00	97.25%
17.1620.54.074.0.000 Professional Services - ELECTION EXPENSES		1,000.00	1,000.00	100.00%
17.7410.51.033.0.000 Professional Services - PAYROLL Processing	464.37	4,000.00	3,535.63	88.39%
17.7410.54.002.0.000 UTILITIES (Electric, Gas, Water, etc.)	495.80	30,000.00	29,504.20	98.35%
17.7410.54.010.0.000 Professional Services - IT (SALS)		24,774.00	24,774.00	100.00%
17.7410.54.018.0.000 SOFTWARE LICENSES / SUBSCRIPTIONS	1,191.70	4,000.00	2,808.30	70.21%
17.7410.54.019.0.000 PROFESSIONAL DEVELOPMENT / TRAINING		3,000.00	3,000.00	100.00%
17.7410.54.025.0.000 DUES / SUBSCRIPTIONS (non-software)		500.00	500.00	100.00%
17.7410.54.039.0.000 CUSTODIAL SERVICES	2,369.00	27,540.00	25,171.00	91.40%
17.7410.54.040.0.000 CUSTODIAL SUPPLIES	45.35	2,500.00	2,454.65	98.19%
17.7410.54.046.0.000 MILEAGE REIMBURSEMENT		300.00	300.00	100.00%
17.7410.54.047.0.000 MAINTENANCE CONTRACTS - OFFICE EQUIPMENT	42.80	500.00	457.20	91.44%
17.7410.54.048.0.000 MAINTENANCE CONTRACTS - Building O&M	1,546.79	5,000.00	3,453.21	69.06%
17.7410.54.077.0.000 TRASH REMOVAL SERVICES	74.75	900.00	825.25	91.69%
Total OPERATION EXPENSE	\$ 9,685.56	\$ 139,314.00	\$ 129,628.44	93.05%
SPECIAL ITEMS			0.00	
17.1320.54.007.0.000 Professional Services - AUDITOR & CPA		5,000.00	5,000.00	100.00%
17.1910.54.023.0.000 UNALLOCATED INSURANCE - Library	11,817.36	11,200.00	-617.36	-5.51%
17.1990.54.000.0.000 CONTINGENCY BUDGETING ACCOUNT - Library		1,000.00	1,000.00	100.00%
17.3989.54.081.0.000 COVID-19 COSTS (Other Public Safety)		0.00	0.00	
Total SPECIAL ITEMS	\$ 11,817.36	\$ 17,200.00	\$ 5,382.64	31.29%
Total Expenditures	\$ 75,323.82	\$ 819,592.00	\$ 744,268.18	90.81%
Net Operating Revenue	-\$ 74,895.38	\$ 0.00	\$ 74,895.38	
Net Revenue	-\$ 74,895.38	\$ 0.00	\$ 74,895.38	