

Date Received:  
Staff Initials:

# Ballston Community Public Library

## Teen Volunteer Application 2025 *for students entering grades 7 – 12*

Name \_\_\_\_\_ Grade in Fall \_\_\_\_\_

Preferred Pronouns \_\_\_\_\_ School \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

In case of emergency, notify (Name) \_\_\_\_\_

Phone # \_\_\_\_\_ Relationship \_\_\_\_\_

Have you ever volunteered for the Library before? \_\_\_\_\_

Do you have any relatives who work for the Library? \_\_\_\_\_

**Why do you want to volunteer at the Library?**

**Please list any previous volunteer experience:**

**Available Volunteer Opportunities for Summer 2025:**

- Program Assistance – This summer our volunteer opportunities will all focus on program assistance. You will be expected to assist Youth Services staff with various programs and events. Program assistance includes setting up for an event, helping children complete a craft or STEM project, help with crowd control, clean up after an event, and help put supplies away. *Volunteers must be willing to work with children.*

Who can be a Teen Volunteer?

- **Applicants must be entering grades 7-12.**
- **As a volunteer you need to follow the rules of the library; you must be available for a minimum of three shifts during Summer Reading 2025 (June 21 – August 23).**
- **All approved applicants will be required to attend a training session.**

***I agree to all the rules and guidelines that have been explained to me at the time of registration.***

Volunteer Signature \_\_\_\_\_ Date \_\_\_\_\_

***My child has my permission to do volunteer work at the Ballston Community Public Library.***

Parent/Guardian Name *(please print)* \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Email \_\_\_\_\_

Phone # \_\_\_\_\_

- **Teen volunteer opportunities are limited at this time.**
- **We will be accepting a limited number of applications.**
- **Applications can be turned in starting on May 5<sup>th</sup> at 9:00 am until May 23<sup>rd</sup> at 5:00 pm.**
- **Please email your application to either of the email addresses listed below or turn in a paper copy to the Children’s Room desk, upstairs in the Library.**
- **Application review will begin on May 27<sup>th</sup>.**

**For more information please contact:**

Alyssa Harvey, Head of Youth Services at [aharvey@sals.edu](mailto:aharvey@sals.edu)

Mrs. Baumbach, Youth Services Assistant at [mbaumbach@sals.edu](mailto:mbaumbach@sals.edu)

Or call the Children’s Room at 518-399-8174 ext. 3