

**Ballston Community Public Library
Board of Trustees Meeting Minutes
February 25, 2026**

Call to order: The meeting was called to order at 7:00 p.m. by President Melia Gordon.

Attendance: [x] Kristi Chadwick, Director

Trustees present: [x] Melia Gordon, Candy Burchett, Ed Guider, Margie Morris, Christine Goss, Ben Thackston

Trustees absent: (excused): Honey Hollen

Trustees absent: (unexcused): none

Approval of Minutes of January 28, 2026 meeting: On a motion by Trustee Ed Guider with a second by Trustee Ben Thackston, the trustees unanimously approved the minutes of the January 28, 2026 monthly meeting.

Monthly Financial Reports: Financial reports for February 2026 were reviewed.

Approval of Bills: On a motion by Trustee Candy Burchett with a second by Trustee Margie Morris bills for February 2026, as reviewed by Trustee Margie Morris were unanimously approved.

Librarians' reports: see meeting documents

Reports of Committees:

Building and Grounds: Did not meet, but will meet soon to discuss the 2026 construction grant. Possibly to renovate the vestibule.

Budget and Finance: Did not meet.

Election: Did not meet.

Long Range Plan: Did not meet.

Personnel: Did not meet.

Policy: Did not meet.

Unfinished Business:

Library Building 25th Anniversary: Director Chadwick is still looking into the exact date. This will probably need a subcommittee.

New Business

Board Culture: The Board of Trustees are looking to have a board retreat. They will meet before the March 2026 meeting to discuss the Board's strengths.

Library Website: The Board will look at the website and discuss any changes to be made.

Email from Austin Jesco: Pioneer Bank reached out to discuss if there are any banking options at Pioneer Bank that would benefit the Library.

BSNB Email: There is a new collateral agreement and the board discussed who would need to sign that agreement.

Privilege of the floor ONLY on items for consideration and action this evening (Limit 3 minutes.)

None.

RESOLUTION 26-008 Motion to approve the hiring of Sarah McErlean as Page for \$16.00/hour beginning February 17, 2026. Motion was made by Trustee Morris, seconded by Trustee Goss , and passed unanimously.

RESOLUTION 26-009 Consider approving the 2025 Report to the Community. Motion was made by Trustee Burchett, seconded by Trustee Morris, and passed unanimously.

Privilege of the floor on any topic (Limit 3 mins.)

None

Adjournment: At 7:43 p.m., on a motion by Trustee Ed Guider with a second by Trustee Ben Thackston, the meeting was adjourned.

Minutes respectfully submitted by Candy Burchett, Secretary.