

**Ballston Community Public Library
Board of Trustees Meeting Minutes
April 29, 2026**

Call to order: The meeting was called to order at 7:02 p.m. by Vice President Christine Goss.

Attendance: [x] Alyssa Harvey, Head of Youth Services

Trustees present: [x] Candy Burchett, Christine Goss, Ed Guider, Margie Morris, Ben Thackston,

Trustees absent: (excused): Melia Gordon, Honey Hollen

Trustees absent: (unexcused): none

Approval of Minutes of March 25, 2026 meeting: On a motion by Trustee Ed Guider with a second by Trustee Margie Morris, the trustees unanimously approved the minutes of the March 25, 2026 monthly meeting.

Monthly Financial Reports: Financial reports for April 2026 were reviewed.

Approval of Bills: On a motion by Trustee Margie Morris with a second by Trustee Candy Burchett for April 2026, as reviewed by Christine Goss were unanimously approved.

Librarians' reports: see meeting documents

Reports of Committees:

Building and Grounds: Did not meet.

Budget and Finance: Trustees Melia Gordon and Margie Morris met with Austin Jesco from Pioneer Bank to discuss their services that would benefit the library. The committee will also start looking at next year's budget. The trustees discussed what to do with the remaining funds in the Fund Balance moving forward and whether the Financial Officer should be reporting on the monthly financials.

Election: Did not meet.

Long Range Plan: Did not meet.

Personnel: Did not meet.

Policy: Did not meet

Bylaws Adhoc: The Trustees would like to see a version of the Bylaws without the edits.

Unfinished Business:

Library Building 25th Anniversary ad-hoc committee: Trustee Margie Morris would like to organize the Adhoc committee. Trustees Christine Goss and Candy Burchett have volunteered to help. The trustees discussed organizations to contact and ways to solicit volunteers.

New Business

Annual Report: Director Kristi Chadwick completed the Library's Annual Report and submitted it for Trustee review.

Annual Meeting: The Trustees were encouraged to sign up for the Annual SALS meeting if they could attend.

Privilege of the floor ONLY on items for consideration and action this evening (Limit 3 minutes.)

None.

RESOLUTION 26-014 BE IT RESOLVED that the Ballston Community Public Library operated in accordance with all provisions of Educational Law and Regulations of the Commissioner and assures that the "Annual Report" was reviewed and accepted by the Library Board of Trustees on 4/29/26. Motion was made by Trustee Burchett, seconded by Trustee Guider, and passed unanimously.

RESOLUTION 26-015 Consider approving up to 10 people to attend the SALS annual meeting on May 18th 2026 at a cost not to exceed \$350 . Motion was made by Trustee Morris seconded by Trustee Thackston, and passed unanimously.

RESOLUTION 26-016 Consider approving the transfer of the 2025 end of year balance represented by the net revenue, \$22, 044.96 to the Fund Balance. Motion was made by Trustee Morris seconded by Trustee Thackston, and passed unanimously.

RESOLUTION 26-017 Consider making Pioneer Bank the official depository of Library Funds and approving the transfer of all bank accounts from Ballston Spa National Bank to Pioneer Bank. Motion was made by Trustee Burchett, seconded by Trustee Guider, and passed unanimously.

Privilege of the floor on any topic (Limit 3 mins.)

Adjournment: At 7:42 p.m., on a motion by Trustee Ed Guider with a second by Trustee Ben Thackston, the meeting was adjourned.

Minutes respectfully submitted by Candy Burchett, Secretary.