

**Ballston Community Public Library
Board of Trustees Meeting Agenda
July 29, 2026 7:00 PM
DRAFT**

Zoom Link: <https://us02web.zoom.us/j/83978434589>

- 1) Call to order
- 2) Minutes of June 24, 2026 Meeting
- 3) Monthly Financial Reports
- 4) Approval of Bills
- 5) Librarians' Reports
- 6) Committees' Reports
 - a) Building & Grounds
 - b) Budget & Finance
 - c) Election
 - d) Long Range Plan
 - e) Personnel
 - f) Policy
 - i) Bylaws Subcommittee
 - g) Anniversary
- 7) Unfinished Business
 - a) Eagle Project – Chloe Knight
- 8) New Business
 - a) Septic quotes
 - b) Museum Passes – fines
 - c) 2027 Draft Budget

*Privilege of the floor ONLY on items for consideration and action this evening. (limit 3 mins.)
Please state your name, town you reside in, and the resolution number
you are referring to when speaking.*

RESOLUTION 26-024 Consider approving the hire of Conor O'Rourke as Page at \$16/hour effective July 21, 2026

RESOLUTION 26-025 Consider approving the hire of Morgan Fost as Page at \$16/hour effective August 10, 2026.

RESOLUTION 26-026 Consider accepting the resignation of Trustee Honey Hollen effective June 22, 2026.

RESOLUTION 26-027 Consider approving the Confidentiality of Patron Records policy as presented.

*Privilege of the floor on any topic. Please state your name, and town you reside in.
(Limit 3 mins.)*

9) Adjourn

July Voucher Signer: Christine Goss

Charlton Town Board Meeting: Monday, Aug 10 2026 at 7:00 PM

Ballston Town Board Meeting: Tuesday, Aug 11, 2026 at 6:30 PM

Library Board of Trustees: August 26, 2026 at 7:00 PM

August Voucher Signer: Melia Gordon

**Ballston Community Public Library
Board of Trustees Meeting Minutes
June 24, 2026**

Call to order: The meeting was called to order at 7:04 p.m. by President Melia Gordon.

Attendance: [x] Courtney Carey, Head of Adult Services.

Trustees present: [x] Candy Burchett, Christine Goss, Margie Morris, Melia Gordon, Ed Guider

Trustees absent: (excused): Ben Thackston, Honey Hollen

Trustees absent: (unexcused): none

Approval of Minutes of May 27, 2026 meeting: On a motion by Trustee Ed Guider with a second by Trustee Margie Morris, the trustees unanimously approved the minutes of the May 27, 2026 monthly meeting.

Monthly Financial Reports: Financial reports for June 2026 were reviewed.

Approval of Bills: On a motion by Trustee Candy Burchett with a second by Trustee Christine Goss for June 2026, as reviewed by Margie Morris were unanimously approved.

Scout Presentation - Chloe Knight: Scout Chloe Knight presented her proposal for an Eagle Scout project involving one of the side gardens of the Library.

Librarians' reports: see meeting documents

Reports of Committees:

Building and Grounds: Trustee Ed Guider has been working on getting the salt cleaned off of the bricks out front. The committee will need to meet to put together a master plan of a maintenance schedule.

Budget and Finance: Will meet to discuss next year's budget.

Election: Candidate packages were updated and ready to go for the Summer Reading Kickoff party.

Long Range Plan: Did not meet

Personnel: Will need to meet to get the Director performance evaluation started

Policy: The Library's privacy policy was sent to the lawyer for review. Trustee Christine Goss mentioned that it would be beneficial for staff to have some additional training so as to not unintentionally violate this policy.

Unfinished Business:

Library 25th/Friends of the Library 75th Anniversary: Dignitary letters are being sent out inviting local dignitaries to attend. The Friends of the Library have also agreed to provide \$500 to the anniversary

New Business

HVAC maintenance contract - Postler & Jaeckle - A new quote for the HVAC was provided to the Library for HVAC services.

Scout Chloe Knight's Eagle Scout Project - The Trustees discussed Scout Knight's proposal for her Eagle Scout project.

Conference Request - Director Kristi Chadwick would like to attend the 2026 ARSL Conference.

Privilege of the floor ONLY on items for consideration and action this evening (Limit 3 minutes.)

None.

RESOLUTION 26-021 Consider accepting the proposed contract for HVAC maintenance from Postler & Jaeckle Corporation for \$5304.00 for one year. Motion was made by Trustee Burchett, seconded by Trustee Guider, and passed unanimously.

RESOLUTION 26-022 Consider approving the proposed Eagle Project of Chloe Knight to renovate the flowerbed facing Lawmar Lane. We would like a quick sketch of the planting layout and would recommend she talk to a landscape architect about how to prevent the morning glory from coming back. Motion was made by Trustee Goss seconded by Trustee Morris, and passed unanimously.

RESOLUTION 26-023 Approve Library Director Kristi Chadwick to attend the Association of Rural & Small Libraries 2026 Annual Conference September 16-19, 2026, at a cost of up to \$1800 for registration, airfare, hotel, meals, and mileage. Motion was made by Trustee Burchett seconded by Trustee Guider, and passed unanimously.

Privilege of the floor on any topic (Limit 3 mins.)

President Melia Gordon wished Trustee Honey Hollen well

Adjournment: At 8:17 p.m., on a motion by Trustee Ed Guifer with a second by Trustee Melia Gordon the meeting was adjourned.

Minutes respectfully submitted by Candy Burchett, Secretary.

Ballston Community Public Library

Director's Report

July 2026

Circulation Statistics

June 2026

Circulation Statistics	Current Month	2026 Total	2025 Total
Items Added to Collection	278	1678	3,624
Number of Physical Items Circulated	7192	42,761	99,857
Overdrive/Libby Circulation	1448	9739	16,533
Hoopla Circulation	773	4577	9,412
New Patron Registrations	64	253	502
Patrons in the Building	4051	24,483	47,171

Programs & Events

June 2026

Programs	Number Offered Current Month	Participants Current Month	Number Offered 2026 Total	Participants 2026 Total	Number Offered 2025 Total	Participants 2025 Total
Preschool	4	128	75	2113	161	4,536
Elementary	5	82	37	359	57	564
Teen	3	26	16	106	33	175
Adult	9	75	42	403	91	636
Family	5	349	31	1057	70	2,686
Outreach	13	1337	34	1960	53	2,263
TOTALS	39	1997	235	4001	465	10,860

Youth Services:

Summer Reading had a great start with our successful Kickoff Party on June 29. Most of our events have had full registrations and mostly full attendance. Our Beanstack numbers are a bit lower than last year, but Alyssa has figured out what the issue was with sign-ups slowing down in June and will hopefully we able to adjust that next year. As of July 23 we have 572 Kids and Teens signed up for Summer Reading on Beanstack and they have read 270,848 minutes so far. In July we had 19 story times including weekly story times at Jenkins Park, 3 special swimming story times at Little Troy Park, 4 Music Medleys with Ms. Terri, a Family Movie, 3 Kid's Crafts, 2 STEM Challenges, 2 Tween Crafts, 3 Teen Crafts, 2 Toddler Dinosaur Programs, 2 Family Crafts, and 8 programs with special performers. Most days we are offering 2-3 programs for various ages groups with an average of 10-12 programs a week. Children and Teens have been participating in the weekly scavenger hunt, raffle prizes, and the Story Walk in Jenkins Park. Summer Reading will end on August 8 with final prizes being given out on August 13.

Kids and Teens will be able to continue to log their reading until September 1 for their school totals. Summer programming will continue until August 29.

Adult Services:

See Adult Services report

Director:

I have been working with the Budget & Finance Committee to complete the 2027 Draft Budget. We are looking at some increases in the regular areas: wages, benefits, insurance, along with increases in digital materials, program delivery, and ground maintenance due to contracts. We still believe we can hold the tax levy at the 2% cap with no override this year.

We have received one Trustee Candidate petition already and will continue to advertise.

Staff & Friends of the Library

Staff:

Pages Keira and Rosemary have left their page positions at the library and are headed off to college. We will miss them! Alyssa hired Conor O'Rourke and Megan Fost to fill the current page openings. Conor started on July 21 and Morgan will start on August 10.

Friends of the Library:

On Summer Break. Will meet in September.

Facility

We received a quote from NightRider to wash all of the windows, both interior and exterior. We will schedule it for closer to the 25th Anniversary event.

We continue to have issues with the bathroom doors not always locking completely, allowing people to enter when already occupied. We have called Mangione to get a price to replace the doorknob hardware and will schedule that fix.

We have received the items from Bring on the Spectrum for the sensory space. I will be working on installing the fixtures over the next couple of weeks, then look for time to make it available. There will be PR involved, and the Board can decide if we want an official opening or just notice to the public.

Technology

June 2026

Technology Statistics	Current Month	2026 Total	2025 Total
Public Computer Sessions	134	800	1508
WiFi Sessions (unique users)	363	2128	4030

Meetings & Professional Development

Kristi – Town of Charlton Meeting (7/13), Budget and Finance Committee Meeting (7/14), Town of Ballston Meeting (7/14), Bring on the Spectrum Sensory Space meeting (7/16), SALS Facilities webinar (7/20), BH-BL Rotary Meeting (7/28).

Conor - Security Policy (7/23)

Respectfully,
Kristi Chadwick
Library Director

Head of Adult Services Report to the Board for July 2026

Outreach, Partnerships, Programs, and Events

The June 29th Summer Reading Kickoff Party at Elmer Smith Park was a tremendous success, with over 100 community members attending. The event was a wonderful way to celebrate the start of summer reading and engage families throughout the community.

The Next Chapter Society continues to thrive, with 12 attendees at the July 6th meeting. The group's next meeting will be held on Monday, August 3rd at 1:00 PM, featuring a discussion of *My Friends* by Fredrik Backman.

The Invasive Species Program on July 7th was another successful community event, drawing approximately 40 attendees. Addison Kubik from the Capital Region Partnership for Regional Invasive Species Management (PRISM) provided an engaging and informative presentation. I look forward to continuing this partnership with Addison and the Ballston Green Committee to develop an invasive species trivia night this fall.

On July 14th, Town Historian Rick Reynolds presented a special program celebrating America's 250th anniversary. Dressed in period attire from 1776, Rick shared what life was like during the 1700s. Approximately 25 attendees enjoyed this historical presentation.

Chris Grubb of Planetarium Adventures visited on July 16th, providing attendees with an opportunity to explore the night sky inside an inflatable planetarium. Fourteen participants enjoyed this unique and educational experience.

Melissa Gardner's Flower Arranging Class on July 23rd was a success, with 17 participants creating beautiful floral arrangements to take home.

Staff-Led Initiatives

Melissa Gardner created a "Christmas in July" book display, which has been well received by patrons.

Professional Development

I attended the following webinar:

Effective Online Outreach

Friends of the Library Report

The Friends of the Library will be on hiatus for the summer and will resume meetings in September.

The Friends continue to seek new active members to help guide the organization into the future. Anyone interested in becoming involved can contact the Friends at ballstonlibraryfriends@gmail.com or reach out to the library for more information.

Re: Eagle Project Approval

From Christine Goss <chrisgoss3102000@yahoo.com>
Date Wed 7/22/2026 7:12 PM
To Chloe Knight <chloeqknight@icloud.com>; MGordon.LibraryTrustee@gmail.com <MGordon.LibraryTrustee@gmail.com>
Cc erinqknight@icloud.com <erinqknight@icloud.com>; freecandynow@gmail.com <freecandynow@gmail.com>; Honey Hollen <honeyhol@msn.com>; Chadwick, Kristi <kchadwick@sals.edu>; midline911@aol.com <midline911@aol.com>; margieannmorris@gmail.com <margieannmorris@gmail.com>

Caution: This email appears to have originated from outside the organization. Do not open attachments or click links from unknown or unexpected sources.

Chloe, Thanks for the update and for consulting with some experts for additional recommendations on the project! I'm excited to see the project progress! Christine

[Sent from Yahoo Mail for iPhone](#)

On Tuesday, July 21, 2026, 8:26 PM, Chloe Knight <chloeqknight@icloud.com> wrote:

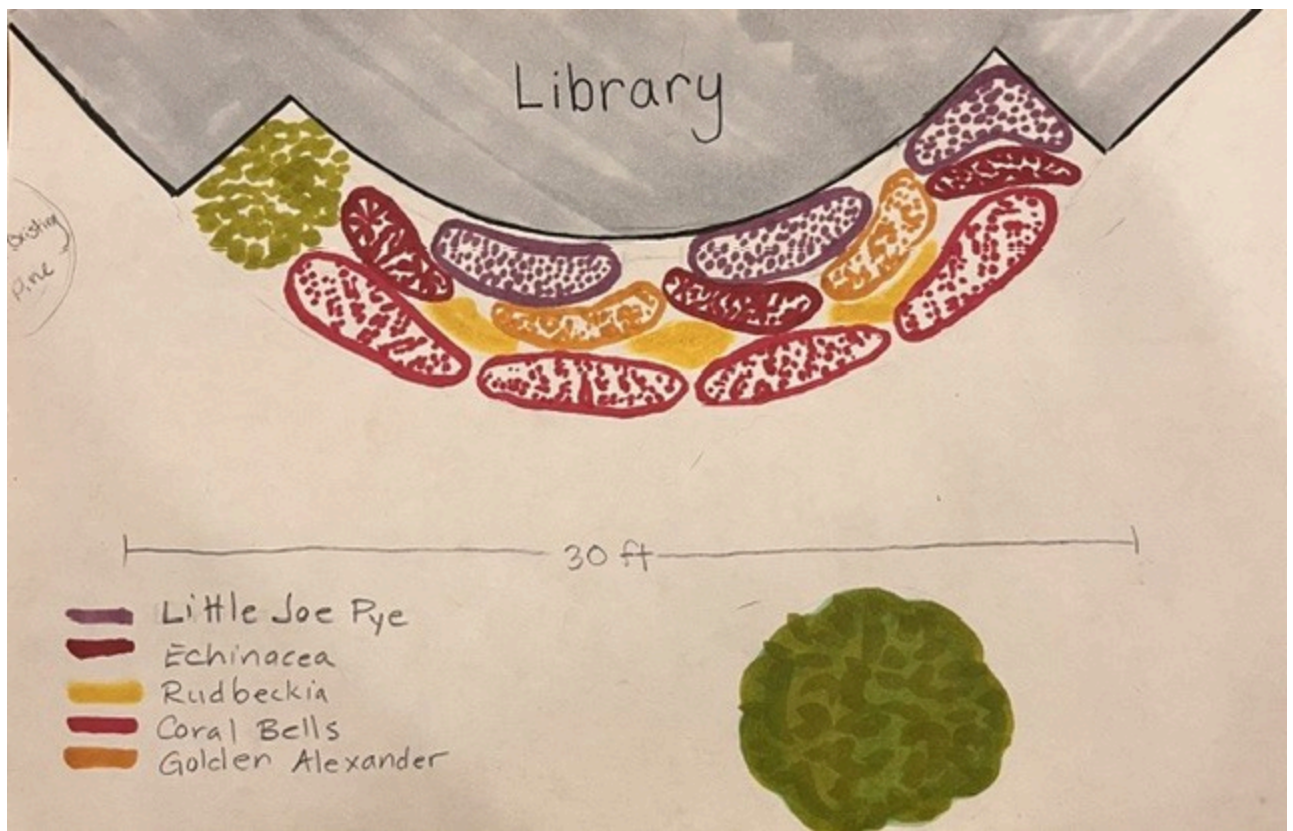
Dear Library Board of Trustees,

I spoke with a landscaper and native pollinator expert from Wild Things Rescue Nursery about the flowers and layout of the garden. She suggested having groups of about 3-5 of the same flowers in one area, this would make it easiest for local species to identify the plants and reap the most benefits from the garden. She also suggested cutting everything currently there and covering the garden with cardboard and woodchips. This should prevent the tilling up of seeds (and weeds) and limit regrowth. She recommended planting the tallest flowers closest to the wall and the shorter ones in the front. I mentioned the burning bush in the corner of the garden and her expert opinion was to remove it as it did more harm than good. Listed below are some of the specific species of flowers that were recommended to plant:

Little Joe Pye
Echinacea
Golden Alexander
Black Eyed Susan
Butterfly Weed
Coral Bells

Sincerely,
Chloe Knight

Below is a sketch of a potential garden layout.



On Jun 29, 2026, at 2:28 PM, Melia Gordon
<mgordon.librarytrustee@gmail.com> wrote:

Hi, Chloe,

At our last meeting, we passed the following resolution with a couple of requests:

Resolution 26-022

Consider approving the proposed Eagle Project of Chloe Knight to renovate the flowerbed facing Lawmar Ln. We would like a quick sketch of the planting layout and would recommend she talk to a landscape architect about how to prevent the morning glory from coming back.

I will be the one to sign as the beneficiary approving the project proposal. We can come up with a date to get together (or if you are going to the park for summer reading kickoff tonight, bring your paperwork, and I'll sign it there).

Estimate for septic

From Bitley, Tricia <tbitley@sals.edu>
Date Wed 7/15/2026 9:32 AM
To Chadwick, Kristi <kchadwick@sals.edu>

Tricia Bitley
Office Manager

Ballston Community Public Library
518.399.8174 ext. 6
<http://bcpl.sals.edu>
2 Lawmar Lane, Burnt Hills, NY 12027

From: Mr. Rooter of Saratoga Springs <saratogasprings@mrrooter.com>
Sent: Tuesday, July 14, 2026 4:50 PM
To: Bitley, Tricia <tbitley@sals.edu>
Subject: Estimate for septic

Caution: This email appears to have originated from outside the organization. Do not open attachments or click links from unknown or unexpected sources.

Hello Tricia Bitley -

Mario left for the day so I'll follow up -

It's \$425 to pump a 1000gal.

Karen
Mr. Rooter Plumbing of Saratoga Springs



*We Live our Code of Values by showing **Respect** for all people, acting with **Integrity** in all dealings, serving **Customers** with enthusiasm, and **Having fun** in the process!*

De: Bitley, Tricia <tbitley@sals.edu>
Enviado: martes, 14 de julio de 2026 15:58
Para: Mario Eduardo Solis Hernandez MX <mahernandez@trueworklogistics.com>
Asunto: Re: Follow up your plumbing issues

Mario,

Fw: Quote for Pumping our Septic Tank

From Bitley, Tricia <tbitley@sals.edu>
Date Tue 7/14/2026 12:36 PM
To Chadwick, Kristi <kchadwick@sals.edu>

That's one quote.

Tricia Bitley
Office Manager

Ballston Community Public Library
518.399.8174 ext. 6
<http://bcpl.sals.edu>
2 Lawmar Lane, Burnt Hills, NY 12027

From: Odorless Sanitary Cleaners <odorlessssanitarycleaners@yahoo.com>
Sent: Tuesday, July 14, 2026 11:54 AM
To: Bitley, Tricia <tbitley@sals.edu>
Subject: Re: Quote for Pumping our Septic Tank

Caution: This email appears to have originated from outside the organization. Do not open attachments or click links from unknown or unexpected sources.

Hello, thank you for your interest in our septic service. Current rate for a pumpout is \$265 for the first 1000 gallons, and \$0.22 each additional gallon over 1000. If our crew needs to dig down to get to the lid of the tank, digging starts at \$85 per lid. Please let us know if you would like to get on the schedule. Thank you and have a great day!

On Tuesday, July 14, 2026 at 09:52:58 AM EDT, Bitley, Tricia <tbitley@sals.edu> wrote:

Hello,

I am the office manager at Ballston Community Public Library in Burnt Hills and I was hoping to get a quote of service from you to pump our 1,000-gallon septic tank. The best way to reach me is via email.

Thank you so much for your time,

Tricia Bitley
Office Manager

Ballston Community Public Library
518.399.8174 ext. 6
<http://bcpl.sals.edu>
2 Lawmar Lane, Burnt Hills, NY 12027

If you believe you have received this message in error or do not wish to receive this information via email, please reply to this message.

To report this message as spam or offensive, please send e-mail to abuse@sals.edu including the entire contents and subject of the message.

It will be reviewed by staff and acted upon appropriately.

Third Septic Tank Pumping Quote

From Bitley, Tricia <tbitley@sals.edu>
Date Wed 7/22/2026 4:30 PM
To Chadwick, Kristi <kchadwick@sals.edu>

Get [Outlook for iOS](#)

From: PROSEPTIC LLC <proseptic.inc@gmail.com>
Sent: Wednesday, 22 July 2026 13:54:13
To: Bitley, Tricia <tbitley@sals.edu>
Subject: Septic Tank Pumping Quote

Caution: This email appears to have originated from outside the organization. Do not open attachments or click links from unknown or unexpected sources.

Good Afternoon,

Thank you for reaching out to ProSeptic LLC.

We'd be happy to assist with pumping your 1,000-gallon septic tank. The cost for pumping is **\$395.00** for up to 1,000 gallons. Since you've indicated that the tank lid is already accessible, there would be no additional excavation charges.

We can certainly accommodate your tax-exempt status—just send us a copy of your tax-exempt certificate prior to service if you haven't already.

Our earliest available appointment is **Tuesday, July 28**, with an **8:00 AM–12:00 PM** arrival window.

If you'd like to schedule the service, simply reply to this email, and we'll be happy to reserve that appointment for you.

Thank you, and we look forward to working with you!

Amber R.

Office Manager

ProSeptic LLC

Patriot Pottys – A ProSeptic Division

Wastewater • Organics • Portable Restrooms • Snow Removal

(845) 704-2733

Serving NY | Expanding into VT, CT & MA

“Built to handle what others won’t.”



Memo

To: BCPL Board of Trustees

From: Kristi Chadwick, Director

RE: Museum Passes - Fines

It has been reported to me that we have had several instances over the last couple of months of patrons borrowing museum passes, then returning them up to one week after their due date. Museum passes currently circulate for three days. This is causing a loss of return on investment and concerns from our patrons who are not able to get museum passes from us due to late returns. As we have established no fines on any materials, there are no consequences for late returns either.

I have spoken to several libraries and some do carry fines on museum passes, even if they do not have fines on other materials. Examples include:

Clifton Park-Halfmoon Library - \$5/day

Waterford Library - \$1/day, \$5 fee if circulation rules are not followed

Mechanicville Library - \$1/day, (still have circulation fines)

Corinth Library – fine for late return & parts lost

Inlet Library - \$10/day after first 24 hours late

I would like to propose establishing a \$1/day fine on late returns for museum passes. This should provide incentive to patrons to return them on time for best use.

Please let me know if you have any further questions.

Thank you.

Library 2027 Budget

Fund: 17 - LIBRARY FUND

			2026 Budget	2027 Budget	2027 Budget less 2026 Budget	June 2026 Comments
Revenue						
17.1001.41.000.0.000	REAL PROPERTY TAXES	\$	839,327	\$ 878,030	\$ 38,703	At 2% Cap
17.2082.41.004.0.000	LIBRARY CHARGES - Copier Fees	\$	3,000	\$ 3,000	\$ -	
17.2082.41.005.0.000	LIBRARY CHARGES - Fines	\$	-	\$ -	\$ -	
17.2082.41.006.0.000	LIBRARY CHARGES - Lost Materials	\$	2,000	\$ 1,000	\$ (1,000)	
17.2360.41.000.0.000	LIBRARY SERVICES TO OTHER GOVERNMENTS	\$	51,269	\$ 53,060	\$ 1,791	4.61% Inc. (2% - 51787)
17.2401.41.000.0.000	INTEREST & EARNINGS	\$	-	\$ 8,910	\$ 8,910	
17.2705.41.000.0.000	GIFTS & DONATIONS	\$	8,000	\$ 5,000	\$ (3,000)	
	FRIENDS OF THE LIBRARY	\$	5,000	\$ 4,000	\$ (1,000)	
17.2760.41.001.0.000	LIBRARY SYSTEM GRANTS - LLSA	\$	-	\$ -	\$ -	
17.2760.41.002.0.000	LIBRARY SYSTEM GRANTS - Additional Aid	\$	-	\$ -	\$ -	
17.2760.41.003.0.000	LIBRARY SYSTEM GRANTS - Other Cash Grants	\$	-	\$ -	\$ -	
17.2770.41.000.0.000	OTHER UNCLASSIFIED REVENUES	\$	-	\$ -	\$ -	
17.9999.41.000.0.000	BUDGET FUND BALANCE DRAW	\$	-	\$ -	\$ -	
Revenue Total:			\$ 908,596	\$ 953,000	\$ 44,404	
Expense						
ExpCategory: 51 - PERSONAL SERVICES						
17.7410.51.030.0.000	LIBRARY PERSONAL SERVICES - Certified Librarians	\$	203,147	\$ 209,756	\$ 6,609	3.5% Increase
17.7410.51.031.0.000	LIBRARY PERSONAL SERVICES - Clerical Staff	\$	210,686	\$ 219,474	\$ 8,788	
17.7410.51.032.0.000	LIBRARY PERSONAL SERVICES - Pages	\$	33,280	\$ 34,674	\$ 1,394	
	LIBRARY PERSONAL SERVICES - Longevity Raises	\$	744	\$ 241	\$ (503)	
ExpCategory: 51 - PERSONAL SERVICES Total:			\$ 447,857	\$ 464,144	\$ 16,287	
ExpCategory: 52 - EQUIPMENT & CAPITAL OUTLAY						
17.7410.52.021.0.000	LIBRARY COMPUTER / PRINTER PURCHASES	\$	7,000	\$ 7,000	\$ -	
17.7410.52.033.0.000	LIBRARY FURNITURE PURCHASES	\$	-	\$ -	\$ -	
17.7997.52.000.0.000	LIBRARY BUILDING & EQUIPMENT CAPITAL OUTLAYS	\$	1,000	\$ 1,000	\$ -	
ExpCategory: 52 - EQUIPMENT & CAPITAL OUTLAY Total:			\$ 8,000	\$ 8,000	\$ -	
ExpCategory: 54 - CONTRACTUAL EXPENDITURES						
17.1320.54.007.0.000	PROFESSIONAL SERVICES - AUDITOR & CPA	\$	1,000	\$ 1,500	\$ 500	Increase
	PROFESSIONAL SERVICES - LEGAL	\$	1,000	\$ 2,000	\$ 1,000	Increase
17.1620.54.009.0.000	PROFESSIONAL SERVICES - GROUNDS MAINTENANCE	\$	5,000	\$ 5,500	\$ 500	Increase
	PROFESSIONAL SERVICES - SNOW REMOVAL	\$	12,500	\$ 14,000	\$ 1,500	Increase
	PROFESSIONAL SERVICES - HUMAN RESOURCES	\$	300	\$ 300	\$ -	
	PROFESSIONAL SERVICES - PAYROLL PROCESSING	\$	4,000	\$ 5,000	\$ 1,000	Inc. costs
	PROFESSIONAL SERVICES - PR	\$	2,000	\$ 2,000	\$ -	
	ELECTION EXPENSES	\$	1,200	\$ 1,200	\$ -	
17.1620.54.073.0.000	BUILDING REPAIRS & MAINTENANCE	\$	45,000	\$ 45,000	\$ -	
17.1910.54.023.0.000	UNALLOCATED INSURANCE - Library	\$	12,320	\$ 13,675	\$ 1,355	Est. 11% Increase
17.1990.54.000.0.000	CONTINGENCY BUDGETING ACCOUNT - Library	\$	1,000	\$ 1,000	\$ -	
17.3989.54.081.0.000	COVID-19 COSTS (Other Public Safety)	\$	-	\$ -	\$ -	
17.7410.54.001.0.000	OFFICE SUPPLIES & MATERIALS	\$	6,000	\$ 6,000	\$ -	
17.7410.54.002.0.000	UTILITIES (Electric, Gas, Water, etc.)	\$	30,000	\$ 35,000	\$ 5,000	Increase
17.7410.54.010.0.000	PROFESSIONAL SERVICES - IT	\$	24,574	\$ 25,962	\$ 1,388	From SALS
17.7410.54.018.0.000	SOFTWARE LICENSES / SUBSCRIPTIONS	\$	4,300	\$ 4,300	\$ -	

17.7410.54.019.0.000	PROFESSIONAL DEVELOPMENT / TRAINING	\$ 5,000	\$ 5,000	\$ -	
17.7410.54.022.0.000	PHONE / COMMUNICATIONS COSTS	\$ 4,000	\$ 4,000	\$ -	
17.7410.54.025.0.000	DUES / SUBSCRIPTIONS (non-software)	\$ 750	\$ 900	\$ 150	Increase
17.7410.54.034.0.000	LIBRARY MATERIALS - Print	\$ 61,000	\$ 61,000	\$ -	
17.7410.54.035.0.000	LIBRARY MATERIALS - Periodicals	\$ 1,900	\$ 1,900	\$ -	
17.7410.54.036.0.000	LIBRARY MATERIALS - Newspapers	\$ 2,800	\$ 3,000	\$ 200	
17.7410.54.037.0.000	LIBRARY MATERIALS - E-books	\$ 3,500	\$ 3,500	\$ -	
17.7410.54.038.0.000	LIBRARY MATERIALS - Digital Databases	\$ 20,000	\$ 25,000	\$ 5,000	Increase
17.7410.54.039.0.000	CUSTODIAL SERVICES	\$ 28,500	\$ 29,500	\$ 1,000	
17.7410.54.040.0.000	CUSTODIAL SUPPLIES	\$ 2,500	\$ 2,500	\$ -	
17.7410.54.041.0.000	POSTAGE / MAILINGS	\$ 750	\$ 850	\$ 100	Inc due to ILL
17.7410.54.042.0.000	PUBLICITY / Promotion	\$ 1,200	\$ 1,200	\$ -	
17.7410.54.044.0.000	LIBRARY PROGRAM DELIVERY COSTS	\$ 14,000	\$ 16,000	\$ 2,000	
17.7410.54.046.0.000	MILEAGE REIMBURSEMENT	\$ 300	\$ 400	\$ 100	
17.7410.54.047.0.000	MAINTENANCE CONTRACTS - OFFICE EQUIPMENT	\$ 1,000	\$ 1,000	\$ -	
17.7410.54.048.0.000	MAINTENANCE CONTRACTS - Building O&M	\$ 5,500	\$ 5,500	\$ -	
17.7410.54.077.0.000	TRASH REMOVAL SERVICES	\$ 1,000	\$ 1,000	\$ -	
17.7410.54.078.0.000	LIBRARY MATERIALS - NYS Other Materials	\$ 14,000	\$ 14,000	\$ -	
ExpCategory: 54 - CONTRACTUAL EXPENDITURES Total:		\$ 317,894	\$ 338,687	\$ 20,793	
		\$ 103,200	\$ 109,300	\$ 5,350	
ExpCategory: 58 - EMPLOYEE BENEFITS					
17.9010.58.000.0.000	STATE RETIREMENT CONTRIBUTION COSTS	\$ 44,942	\$ 44,128	\$ (814)	Estimated 2027 Invoice
	Retirement Benefits (medical for S. Kaplan)	\$ 6,358	\$ 7,388	\$ 1,030	Project 16.2% Increase
17.9030.58.000.0.000	SOCIAL SECURITY CONTRIBUTION COSTS	\$ 27,767	\$ 28,777	\$ 1,010	6.2% of total salary
17.9035.58.000.0.000	MEDICARE CONTRIBUTION COSTS	\$ 6,494	\$ 6,730	\$ 236	1.45% of total salary
17.9055.58.000.0.000	DISABILITY /WORKERS COMP INSURANCE COSTS	\$ 4,000	\$ 4,000	\$ -	
17.9060.58.051.0.000	HEALTH / DENTAL INSURANCE	\$ 36,184	\$ 42,046	\$ 5,862	Project 16.2% Increase
17.9060.58.052.0.000	H.S.A.	\$ 9,100	\$ 9,100	\$ -	
17.9060.58.054.0.000	HEALTH INSURANCE OPT OUT	\$ -	\$ -	\$ -	No employees
ExpCategory: 58 - EMPLOYEE BENEFITS Total:		\$ 134,845	\$ 142,169	\$ 7,324	
Expense Total:		\$ 908,596	\$ 953,000	\$ 44,404	

With Longevity Raises

								2026 to 2027 Delta		
		Non-Summer		Summer		2026 Budget		2027 Budget		
		Weeks	Hrs/Week	Weeks	Hrs/Week	\$/Hr	Salary	\$/Hr	Salary	
								Salary Increase		% Increase
										\$/Hr Increase
Certified Librarians										
Kristi Chadwick, Director II, Director							\$84,841		\$88,404	\$3,563 4.20
Alyssa Harvey, Librarian II, Head of Youth Services							\$60,460		\$62,999	\$2,539 4.20
Courtney Carey, Librarian II, Head of Adult Services							\$56,000		\$58,352	\$2,352 4.20
Sub Total:							\$201,301		\$209,756	\$8,455
Clerical Staff										
Clerk 1								4.20		
Hannah Moore		50	17.5	0	0	18.45	\$16,144	19.30	\$16,889	\$745 4.6% 0.85
Melissa Owen		50	17.5	0	0	16.78	\$14,683	17.48	\$15,299	\$617 4.2% 0.70
Elizabeth Lafergola		50	15	0	0	17.42	\$13,065	18.15	\$13,614	\$549 4.2% 0.73
Cindy Carter		50	15	0	0	16.78	\$12,585	17.48	\$13,114	\$529 4.2% 0.70
Susan Slovic		50	15	0	0	16.56	\$12,420	17.26	\$12,942	\$522 4.2% 0.70
Melissa Gardner		50	15	0	0	16.78	\$12,585	17.48	\$13,114	\$529 4.2% 0.70
Sub Total:							\$81,481		\$84,971	\$3,489
Clerk 2								4.20		
Carol Chaisson PC		50	17.5	0	0	18.62	\$16,293	19.54	\$17,099	\$806 5.0% 0.92
Mary Jane Baumbach YSC		50	17.5	0	0	21.03	\$18,401	21.91	\$19,174	\$773 4.2% 0.88
Carline Brodmerkel YSA		50	15	0	0	17.25	\$12,938	17.97	\$13,481	\$543 4.2% 0.72
Sub Total:							\$47,631		\$49,754	\$2,123
Persons in Charge								4.20		
Erin Knight, Library Assistant		50	17.5	0	0	26.11	\$22,846	27.21	\$23,806	\$960 4.2% 1.10
Rong-Jane Chen Library Assistant		50	17.5	0	0	23.44	\$20,510	24.48	\$21,423	\$913 4.5% 1.04
Tricia Biley OM		50	16	0	0	22.80	\$18,240	23.76	\$19,006	\$766 4.2% 0.96
Marta Dauphinee AC		50	17.5	0	0	22.50	\$19,688	23.45	\$20,514	\$827 4.2% 0.95
Sub Total:							\$81,284		\$84,749	\$3,465
Subs								4.20		
Kelly Shaginaw, Clerk Sub		0	0	0	0	16.72	\$0	17.42	\$0	\$0 4.2% 0.70
Deborah Fiedler, Library Assistant S		0	0	0	0	23.61	\$0	24.60	\$0	\$0 4.2% 0.99
Sub Total:							\$0		\$0	\$0
Clerical Total							\$210,396		\$219,474	\$9,077
Pages										
Conor O'Rourke		40	10	8	15	16.00	\$8,320	16.67	\$8,668	\$348 4.2% 0.67
Kiera Kohler		40	10	8	15	16.00	\$8,320	16.67	\$8,668	\$348 4.2% 0.67
Elysia Berchand		40	10	8	15	16.00	\$8,320	16.67	\$8,668	\$348 4.2% 0.67
Rosemary DeMarco		40	10	8	15	16.00	\$8,320	16.67	\$8,668	\$348 4.2% 0.67
Page Total:							\$33,280		\$34,674	\$1,394
TOTAL:							\$444,977		\$463,903	\$18,926 4.3%

		Orig. Calc		
Prior Year Tax Levy 2026		839327		
Tax Cap Reserve 2026		839327		
Tax Base Growth Factor	x	1.0256		Confirmed 7.13.26
		860,814		
Allowable Growth (CPI)	x	1.02		2.00%
		878,030		
Increase in ERS (not known at this time)		0		
Available carryover			or 1.5% whichever is less for 2026 carryover	
Tax Cap Reserve Offset 2026		0		
Estimated Tax Levy Limit 2027		878,030	4.61%	38,703
Proposed Levy for 2027		878,030	4.61%	38,703.00
difference		0		