

**Ballston Community Public Library
Board of Trustees Meeting Minutes
July 29, 2026**

Call to order: The meeting was called to order at 7:01 p.m. by Vice President Christine Goss.

Attendance: [x] Kristi Chadwick, Library Director.

Trustees present: [x] Ben Thackston, Candy Burchett, Christine Goss, Margie Morris, Ed Guider

Trustees absent: (excused): Melia Gordon

Trustees absent: (unexcused): none

Approval of Minutes of June 24, 2026 meeting: On a motion by Trustee Margie Morris with a second by Trustee Ed Guider, the trustees unanimously approved the minutes of the June 24, 2026 monthly meeting.

Monthly Financial Reports: Financial reports for July 2026 were reviewed.

Approval of Bills: On a motion by Trustee Candy Burchett with a second by Trustee Ben Thackston bills for July 2026, as reviewed by Christine Goss were unanimously approved.

Librarians' reports: see meeting documents

Reports of Committees:

Building and Grounds: Did not meet

Budget and Finance: Please see 2027 Draft Budget

Election: Will meet soon to make sure everything is on track for the upcoming election

Long Range Plan: Did not meet

Personnel: Will need to meet to get the Director performance evaluation started

Policy: The Library's Confidentiality of Patron Records policy was reviewed.

Bylaws: Will need to meet again to discuss the Financial Officer portion of the bylaws.

Anniversary: Trustee Margie Morris met with Rick Reynolds. He will be preparing a speech and Margie Morris will be preparing a timeline for the library.

Unfinished Business:

Eagle Project - Chloe Knight: Scout Knight provided a drawing and consulted with a landscape architect for her project.

New Business

Septic Quotes - Three quotes were provided for septic services. The Trustees decided to go with Odorless Sanitary Cleaners.

Museum Passes - Fines - Popular Museum passes are being returned late impacting the Library's ability to provide to all members. Implementation of fines for museum passes was discussed.

2027 Draft Budget - The 2027 Draft Budget was discussed. Included in the budget was a 4.2 % increase in salaries and a 4.9% tax levy. The Trustees discussed asking Charlton Town Board to increase their payment to the Library.

Privilege of the floor ONLY on items for consideration and action this evening (Limit 3 minutes.)

None.

RESOLUTION 26-024 Consider approving the hire of Conor O'Rourke as Page at \$16/hour effective July 21, 2026. Motion was made by Trustee Guider, seconded by Trustee Thackston and passed unanimously.

RESOLUTION 26-025 Consider approving the hire of Morgan Fost as Page at \$16/hour effective August 10, 2026. Motion was made by Trustee Burchett, seconded by Trustee Thackston and passed unanimously.

RESOLUTION 26-026 Consider accepting the resignation of Trustee Honey Hollen effective June 22, 2026. Motion was made by Trustee Morris, seconded by Trustee Burchett, and passed unanimously.

RESOLUTION 26-027 Consider approving the Confidentiality of Patron Records policy as presented. Motion was made by Trustee Morris, seconded by Trustee Burchett, and passed unanimously.

RESOLUTION 26-028 Consider approving the quote from Odorless Sanitary Cleaners for septic services. Motion was made by Trustee Guider, seconded by Trustee Thackston, and passed unanimously.

RESOLUTION 26-029 Consider approving the establishment of fines for overdue Museum Passes. The fine will be \$5.00/day. Motion was made by Trustee Morris, seconded by Trustee Burchett, and passed unanimously.

RESOLUTION 26-030 Consider approving the 2027 Library Budget as presented.

At the Meeting of the Board Of Trustees of the Ballston Community Public Library, New York, on July 29, 2026 there were:

	Present	Absent	Yay	Nay	Abstain
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Melia Gordon		X			
Christin Goss	X		X		
Margie Morris	X		X		
Candy Burchett	X		X		
Ed Guider	X		X		
Ben Thackston	X		X		
Total	5	1	5	0	0

I, Trustee Candy Burchett, offer the following resolution and move its adoption:

Seconded by Trustee Ed Guider, offered for discussion and duly put to a vote, the results of which appear above.

Privilege of the floor on any topic (Limit 3 mins.)

None.

Adjournment: At 7:47 p.m., on a motion by Trustee Candy Burchett with a second by Trustee Ed Guider the meeting was adjourned.

Minutes respectfully submitted by Candy Burchett, Secretary.